

Annual Meeting of the Officers and Board of Directors of the **International Trumpet Guild**

May 31-June 1, 2008

THE BANFF CENTRE – ALBERTA - CANADA

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		..to motions and actions chart Meeting opened:	
	5	Present:	
	5	Apologies: Murray Greig, Anatoly Selianin	
		OLD BUSINESS	
1	5	Minutes, 2007 Board of directors' meeting May 28-29 2007 MOTION: That the minutes be approved. Moved: Seconded:	
2	6	2008 Annual Officer's Meeting, ITG, January 4-5, 2008 –	Brian Evans
		FINANCIAL	
3	6	Accountant's Report –	Dixie Burress
4	7	Report of the Finance Committee	William Pfund

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7	8	Web Site/Technology Report	Michael Anderson
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9	9	Membership Coordinator's Report	Kevin Eisensmith
10	9	European Membership Coordinator Report	Vera Olcott
11	9	Australia and New Zealand Membership Coordinator Report	Brian Evans
12	10	Chapter Report	Larry Johansen (by report)
		AWARDS	
13	10	Awards, 2009,	Brian Evans
		CONFERENCES	
14	10	2009 ITG Conference Site Report	Bill Stowman
15	11	2010 ITG Conference Site Report	Brian Evans

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17	11	2013 ITG Conference Site Bid	David Champouillon
COMMITTEE REPORTS			
18	11	Commissions and Composition Committee ..to motions and actions chart	Ed Carroll (by report)
19	12	Composition Contest	G Moffatt Williams (by report)
20	12	Publicity Committee	Brad Ulrich (by report)
21	12	Rules Committee	William Pfund
22	12	Nominations Committee	Kevin Eisensmith
PROJECT REPORTS			
23	13	Amateur Players Project	Kim Dunnick
24	13	Archive Project	Stephen Jones (by report)
25	13	Armstrong, Louis, Award Project	Jeff Piper
26	13	Caruso Jazz Composition Competition/Herb Alpert Foundation	Jeff Piper

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28	14	Conference Competitions Project	Alan Siebert
29	14	Conference Host's Handbook Project ..to motions and actions chart	Judith Saxton
30	16	Dokshizer Book Translation Project	Steve Chenette
31	16	DVD – CD Rom Project	Jim Olcott
32	17	Ellsworth Smith International Solo Trumpet Competition Project	Jim Olcott
33	17	Industry Project	Rich Illman
34	17	Jazz Project	Pat Harbison
35	17	Job Evaluation Project for Website Director, ITG Journal Editor, Treasurer (Accountant) and Membership Director	Kevin Eisensmith
36	17	Legacy Fund Project	Kim Dunnick
37	17	Reprint Project	Ralph Dudgeon (by report)
38	18	Smart Music Project	Michael Anderson
38a	18	Smart Music Report	Joseph Walters

Item-agenda No. Link to minutes	Page No.	Note: discussion and reports available in separate document	PRESENTER - AUTHOR
39	18	Sponsor a Trumpeter Project	Cathy Leach
40	18	Travel Equity Project	Michael Tunnell
41	18	Young Artist Award Project ..to motions and actions chart	Jean Moorehead Libs (by report)
42	18	NEW BUSINESS	

MINUTES

Meeting opened: 5:00PM

Present: William Pfund (WP); Kevin Eisensmith (KE); Jeffrey Piper (JP); Frank Kaderabek (FK); Neville Young (NY); Gary Mortenson (GM); Michael Anderson (MA); Judith Saxton (JS); Laurie Frink (LF); Cathy Leach (CL); Michael Tunnell (MT); Pat Harbison (PH); Alan Siebert (AS); Zhonghui Dai (ZD); James Olcott (JO); Vera Olcott (VO); David Baldwin (DB); Kim Dunnick (KD); Stephen Chenette (SC); Anne Hardin (AH); Joe Walters (JW)(Membership Director); Dixie Burrell (DB)(ITG accountant).

Apologies: Murray Greig, Anatoly Selianin

OLD BUSINESS

1. Minutes, 2007 Board of Directors' meeting May 28-29 2007

Amendments suggested.

Competition report adjust language "5-year old youth competition" to "Youth competition which has been running for 5 years"

Item 4.

Gary Mortenson pointed out that Bugles Across America is already very active in

this area, and that we already tend to support their activities with news stories, and to refer enquirers in their direction. ITG can continue to work with BAA in this way to make sure that all parties find the right information. No further action from ITG is necessary.

GM – change word “salary” to honorarium page 7

Procedural MOTION 1: That, with the suggested amendments, the minutes be approved.

Moved: Gary Mortenson

Seconded: Pat Harbison

CARRIED UNANIMOUSLY

2. 2008 Annual Officer’s Meeting, ITG, January 4-5, 2008 – Brian Evans

Brian Evans described new method of minutes preparation. More succinct and focused on decisions and actions. Reports still to be available for reference.

Michael Anderson praised new minutes system and requested that cross referencing be done to provide access to relevant report. BE committed to achieve.

FINANCIAL

3. Accountant’s Report – Dixie Burress

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Dixie Burress spoke to her circulated report.

Discussions regarding the 2008-09 Budget resulted in these changes to the proposed budget included in the appendix. The result is a projected income of \$7,970 without taking into account changes in restricted funds and the purchase of fixed assets. Those balance sheet items shown on the budget sheet are for information only are will not appear on next years income statement.

Line Item	Revised Budget	Original Budget
Audio CD Project Per JO	\$16,000	\$20,000

Dokshizer Book Project \$ -0- \$ 5,000
 Tabled for 12 mo.

Misc Journal Exp \$ 1,500 \$ 3,000
 Removed expenses for GM and VO to attend E Smith

Annual Bd Meeting Exp \$29,000 \$25,000
 Increased non North Am pool to \$5000, and North Am allow to \$300/attendee.

Commissions Disbursement \$20,000 \$ -0-
 Funded through existing restricted funds

MOTION 1: Back to list	That the proposed 2007-2008 budget be approved. Moved: Jeff Piper Seconded: Kim Dunnick CARRIED unanimously
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4. Report of the Finance Committee – William Pfund [return to index](#)

Dixie Burress had explained all new accounting systems to Bill Pfund and results sent to Finance Committee. Committee found all in order.

PUBLICATIONS & TECHNOLOGY

5. Editor’s Report – Gary Mortenson

Gary Mortenson spoke to his report. Discussion ran to the pros and cons of producing the membership directory for distribution.

ACTION A Back to list	Kevin Eisensmith to write privacy policy and send to members in journal.
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MOTION 2: Back to list	That the membership committee be charged to investigate the issues relating to the production and distribution of the membership directory. Committee to report to the January 2009 officers’ meeting.
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	MOVED: Vera Olcott SECONDED: Alan Siebert Carried Unanimously
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10pm meeting adjourned until 8am June 1

6. Production/advertising Report – Joseph Walters
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Joe Walters spoke to his report.

7. Web Site/Technology Report – Michael Anderson

Michael Anderson spoke to his report.

Noted that Joe Bowman has decided to remain in his position as youth web site editor.

Book reprints – 2 new editions from Ralph Dudgeon are finally on ITG site. Board members encouraged to suggest projects to include.

New opportunity “The Brass World” – 24 volumes – old publication, offered to ITG to distribute digitally. Good quality and relevant now. \$2500-\$5000 estimated cost.

MOTION 3: Back to list	That “The Brass World” reprint project be pursued as outlined by Michael Anderson in his verbal report and board discussion, taking into account the availability of Joe Walters and finances. Moved: Stephen Chenette Seconded: Kim Dunnick CARRIED UNANIMOUSLY
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Smart Music- ITG will need to be proactive in producing more accompaniments for trumpet. Copyright and time constraints: Public domain or pay for copyright.

Jim Klages is expert in the field and available. Public domain is his forte. Michael Anderson suggests pilot project to determine if copyright material is feasible to create. Also suggests liaise with people creating new music so smart music accompaniments can be produced along with the new publications. Could help promote the music for sale. Need a person to carry that project. WP happy to find a person to carry the Smart Music Project.

MEMBERSHIP

8. Membership Report, Membership Director – Joseph Walters

Joe Walters spoke to his report. Restructure of membership is now all in place. His “droids” are a great help - Wes Campbell especially. Raising Wes to \$9.50 per hour. Membership level continues to rise – 5768 and growing.

9. Membership Report, Membership Coordinator – Kevin Eisensmith [return to index](#)

Kevin Eisensmith spoke to his report.

KE proposed new membership form should go on website. Suggested dealers be encouraged to include the form with instruments sold.

Neville Young suggested the fax number should be internationalized.

ACTION B Back to list	FAX NUMBER ON MEMBERSHIP BROCHURE TO BE INTERNATIONALIZED ON NEXT REPRINT
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10. European Membership Coordinator Report – Vera Horven Olcott

Vera Olcott spoke to her report. She reported a slight drop in European membership despite large efforts on her part. The meeting felt that the drop would probably have been much greater if not for her efforts.

ACTION C: Back to list	Database to have field to sort by country – if possible
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11. Australia and New Zealand Membership Coordinator Report – Brian Evans

Brian Evans spoke to his report.

12. Chapter Report – Larry Johansen, Affiliate Chapter Coordinator

taken as read

AWARDS

13. Awards, 2009, Brian Evans

Board was presented with printed nominations

Procedural MOTION: 2	That the meeting move into committee of the whole to discuss the nominations for 2009 ITG awards Moved: B Evans Seconded: Kevin Eisensmith unanimous
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The president reported that the committee of the whole considered 1 nomination for Honorary Award and 5 Nominations for the Award of merit and after a secret ballot, the following will be offered:

Honorary Award: Herb Alpert

Award of Merit: Jeff Piper; Gil Mitchell, Donald Bullock

CONFERENCES

14. 2009 ITG Conference Site Report – Bill Stowman [return to index](#)

William Stowman, Rebecca Wilt, spoke about progress.

They brought "Save the date" cards for distribution in Banff. Artists are a mix of well known and exciting newer names. Artists are honored to be invited. Hosts are looking for affordable housing for students.

Dovetailing with Jazz festival - Ira Sullivan live recording open to ITG members.

Banquet suggestion: hors d'oeuvres – not sit down dinner. Dessert to follow awards. More focus on the awards and make more affordable, getting more people to attend. Cap at \$20. Many suggestions and general agreement from Board.

15. 2010 ITG Conference Site Report – Brian Evans

Brian Evans spoke to his report.

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16. 2011 AND 2012 ITG Conference Site Bids

None yet received –no reports

17. 2013 ITG Conference Site Bid East Tennessee State University – Presentation by David Champouillon(DC). The board discussed the proposal in detail.

<p>MOTION 4: Back to list</p>	<p>That the proposal from ETSU to host the 2013 conference be accepted Moved: Jeff Piper Seconded: Michael Anderson "motion tabled – see Motion 5"</p>
<p>MOTION 5: Back to list</p>	<p>The motion relating to the 2013 conference host be tabled Moved: Kim Dunnick Seconded: Alan Siebert Carried 20 for 1 against</p>
<p>ACTION 1 Back to list</p>	<p>Prospective hosts for ITG conferences to be approached. Board to advise presidents of any knowledge of people willing to host</p>

Decision to delay vote until 2009 to allow for site inspection, providing draft host handbook,

Motion discussion – too early to decide. Tabled pending inspection of site and report from Siebert and Leach. WP was asked to advise ETSU prospective host that the ETSU proposal looks good but the final decision will follow the site visit. (WP advised ETSU host David Champouillon after the board meeting as requested.)

COMMITTEE REPORTS

18. Commissions Committee – Ed Carroll

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Discussion: Kevin Eisensmith noted that projects approved at 2007 BOD meeting were still on hold.

Dixie Burress pointed out we have \$25,000 for commissions and suggested restoring the projects.

Agreed to change title to Compositions Committee

<p>MOTION 6: Back to list</p>	<p>That the compositions project agreed to at 2007 Board of Directors' meeting be reinstated. Moved: Kim Dunnick Seconded: Stephen Chenette CARRIED UNANIMOUSLY</p>
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19. Composition Competition – G Moffatt Williams

Brian Evans noted that updates to procedures discussed with Moffatt in January had not been completed by Moffatt..

<p>ACTION 2 Back to list</p>	<p>BE to follow up Moffatt Williams Liaise with JS for handbook too re chair playing winning solo. CC Judy and board...</p>
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20. Publicity Committee – Brad Ulrich

Discussion: Membership brochure received generous compliments from board members .

21. Rules Committee – William Pfund

No action necessary at this meeting WP

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22. Nominations Committee – Kevin Eisensmith

Kevin Eisensmith spoke to his report. He encouraged all directors to make suggestions for 2009 elections. People can self nominate and selection should be focused on committed candidates.

PROJECT REPORTS

23. Amateur Players Project – Kim Dunnick

Kim Dunnick spoke to his report. Meeting committee at conference. William Pfund thanked Dunnick for taking on the project -very important part of the membership that needs to be serviced.

ACTION 3: Back to list	Michael Anderson suggested questions and enquiries from comeback players be referred to the youth web site
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24. Archive Project – Stephen Jones

Archive is active and being kept up to date. More space is available. Clarification provided that access is available to any member – in person at the archive.

25. Armstrong, Louis, Award Project – Jeff Piper

Jeff Piper spoke to his report

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26. Caruso Jazz Composition Competition/Herb Alpert Foundation – Jeff Piper

Jeff Piper spoke to his report.

Action 4 Back to list	Jeff Piper to contact Alpert foundation re increase in grant.
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27. 2009 Caruso Competition – James Ackley

Ackley's report was discussed and discussion moved to cost of posters for all events.

MOTION 7: Back to list	That guidelines for Annual Conference, Caruso and ESST Competition posters be amended to instruct that posters shall be 11 x 17 in – one sided. Moved: Kim Dunnick Seconded: Michael Tunnell
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	CARRIED unanimously
ACTION 5: Back to list	MA, JW, GM to set develop parameters for posters
MOTION 8: Back to list	That circulation to the membership of the Caruso and ESST competition posters be optional. Moved: Judith Saxton Seconded: Kim Dunnick Carried Unanimously

28. Conference Competitions Project – Alan Siebert [return to index](#)

Alan Siebert, spoke to his report and noted the drop in entry numbers, especially in the youth competition. The location and other factors were discussed. There were 9 scholarships awarded by exhibitors and 6 endowed scholarships for a total of 15 for 2008 conference.

MOTION 9: Back to list	That for 2008 only ALL interest from Kletsch memorial fund be used to fund the 4 ITG conference competitions. Moved; Jeff Piper Second Anne Hardin CARRIED UNANIMOUSLY
ACTION 6 Back to list	Alan Siebert to investigate ways to increase scholarship awards to students

29. Conference Host’s Handbook Project – Judith Saxton

JS presented her report on the Conference Host Handbook revision and update, and she proposed changes and clarifications to the ITG Conference comp. chart as that document assigns financial responsibility to either the Conference Host or ITG. This chart, for this reason, is a crucial document needing board approval for the updated Conference Host Handbook to go forward. In-depth discussion ensued following her report. The comp chart represents exactly what the Conference host and ITG is financially responsible for. This financial chart gives the clearest picture we have of the nuts and bolts of running a conference and what needs to be covered financially by whom. There were many items of discussion including that the Conference Advisory Board should be called the

Conference Advisory Committee.

Variation from report:

Conference Advisory Board being called committee.

<p>MOTION 10: Back to list</p>	<p>That the student competition finalists in the solo, jazz and orchestral excerpts competitions be comped by the conference for their accommodation. Moved: Kim Dunnick Seconded: Laurie Frink UNANIMOUS</p>
<p>MOTION 11: Back to list</p>	<p>That the conference comps hotel for Elsworth Smith and Caruso winners. Moved: Michael Anderson Seconded: Kim Dunnick Unanimous</p>
<p>MOTION 12 Back to list</p>	<p>That all conf chairs and coordinators be comped one half of double hotel room by the conference. Moved Pat Harbison Seconded Alan Siebert Carried unanimously</p>
<p>MOTION 13 Back to list</p>	<p>That the conference comps table as amended be accepted Moved Kevin Eisensmith Seconded: Alan Siebert Lost (1 in favor)</p>
<p>MOTION 14 Back to list</p>	<p>That artists on new works program be treated in same was as Festival of trumpetplayers Moved Pat Harbison Seconded Kim Dunnick CARRIED UNANIMOUSLY</p>
<p>MOTION 15 Back to list</p>	<p>That the conference comps table as amended be accepted Moved Kevin Eisensmith Seconded: Alan Siebert Carried unanimously</p>
<p>ACTION 7 Back to list</p>	<p>Process – email of host package to board for comment. Email vote. ASAP Judith Saxton and Brian Evans TO CONSULT</p>

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30. Dokshizer Book Translation Project – Steve Chenette

The project was discussed at length.

MOTION 16: Back to list	That the Dokshizer translation project be put on hold for a further 12 months. Moved: Vera Olcott Seconded: Michael Anderson CARRIED FOR 14 AGAINST 5 ABSTAIN 2
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31. DVD – CD Rom Project – Jim Olcott

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Olcott and Walters spoke to their reports

Jim Olcott and Joe Walters reported on the new Journal on DVD project which will be provided to members shortly. The product is highly flexible, both to use and to update in future years. It contains not only all of the past issues of the ITG journal but also musical supplements that can be printed in high quality. Pleasingly, this project was delivered \$7,000 below budget.

The next **DVD/CD project** was discussed with a decision for Pat Harbison to put together a “where are they now” compilation of past conference jazz solo competition winners’ current recordings. One for each artist. A back up project, being a re-release of the Terry Everson CD , which is sold out, but with additional new racks, would be pursued if, by October 1 the jazz CD as proven to be impossible to achieve

*October 1st deadline for decision

MOTION 17: Back to list	That priority be given to the jazz compilation idea with Everson CD as a back up* and give further development to the duets CD. Moved: G Mortenson Seconded: S Chenette
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32. Ellsworth Smith International Solo Trumpet Competition Project – Olcott

Olcott spoke to his report

33. Industry Project – Rich Illman

No discussion needed

34. Jazz Project – Pat Harbison

Pat Harbison reported that work on the **jazz committee** is still in progress and that he still needs to identify individuals who are willing to serve on this important committee

35. Job Evaluation Project for Website Director, ITG Journal Editor, Treasurer (Accountant) and Membership Chairman – Kevin Eisensmith

Kevin Eisensmith spoke to his report. The appointed positions evaluation committee, chaired by Kevin Eisensmith, will meet during ITG2008 to finalise the method of assessment and timelines for completion.

36. Legacy Fund Project – Kim Dunnick

Kim Dunnick spoke to his report. Kim Dunnick reported that the **legacy Fund** at march 31 stood at \$28,458.05. Plans are in progress to update the web presence, change the journal adverts and to provide 2 scholarships for the Harrisburg Conference in 2009. With ITG's future now demonstrably more secure, he is looking forward to more contributions to the fund.

Gil Mitchell has returned the \$4,000 which he had withdrawn when nonprofit status had changed

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37. Reprint Project – Ralph Dudgeon

Michael Anderson encouraged everyone to support Ralph Dudgeon's reprint project by identifying possible works for electronic reprint in jpg format on the ITG webpage. At the moment, the committee is focusing on early methods and instructional material from pre-twentieth century sources.

38. Smart Music Project – Michael Anderson

Already addressed.

38a. Smart Music Report –Joseph Walters

Covered earlier

39. Sponsor a Trumpeter Project – Cathy Leach

Cathy Leach, reporting on **Sponsor a trumpeter** noted that the current priority is to find deserving recipients. There are currently 15 student and 9 regular memberships unassigned. The goal is to find recipients who are truly needy and genuinely do not have the means join ITG. An upgrading of the web site presence is being planned.

40. Travel Equity Project – Michael Tunnell

Mike tunnel spoke to his report

Thanked everyone who helped with the project.

MOTION 18: * Back to list	That option 3 of the travel equity proposals be accepted for the current conference. Moved: Kim Dunnick Seconded: Jeff Piper CARRIED UNANIMOUSLY 1 ABSTENSION
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POST-MEETING NOTE: Motion 18 superceded by subsequent email vote of BOD*
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41. Young Artist Award Project – Jean Moorehead Libs

No discussion

42. NEW BUSINESS

Return to 08/09 budget proposal.

**International Trumpet Guild
Budget Overview
Years Ending 6-30-08 and 6-30-09**

20/8/2008

	Approved Jul '08 - Jun 09
61500 · Membership Development	
61540 · Regional Conferences Exp	\$ 1,200
61560 · Presidents Discretionary Fund	\$ 3,000
61570 · Renewal Letter Expenses	\$ 5,000
61580 · Board Election Expense	\$ 1,500
61590 · Other Membership Devel	\$ 2,000
Total 61500 · Membership Development	\$ 12,700
62500 · Professional Services	
62510 · Accounting Fees	\$ 12,000
62540 · Legal Fees	\$ 10,000
62550 · Web Site Maintenance	\$ 7,000
Total 62500 · Professional Services	\$ 29,000
62800 · Facilities and Equipment	
62810 · Depreciation Expense	\$ 1,600
62890 · Storage-Journals & Merchandise	\$ 3,000
Total 62800 · Facilities and Equipment	\$ 4,600
64000 · Business Expenses	
64510 · Trademarks, Domain rights	\$ 1,000
64530 · Fines, Penalties, Judgements	
65010 · Computer Software & Maintenance	\$ 1,000
65020 · Postage, Mailing Service	\$ 5,000
65030 · Printing and Copying	\$ 200
65040 · Supplies	\$ 1,500
65050 · Telephone, Telecommunications	\$ 500
65060 · Bank Fees	\$ 700
65065 · PayPal Fees	\$ 4,000
65070 · Credit Card Fees	\$ 3,500
65080 · Bad Debt Expense	\$ 1,000
65150 · Insurance - Gen'l Liability	\$ 1,000
65160 · Insurance - Directors & Officer	\$ 2,500
Total 64500 · Business Expenses	\$ 21,900
65800 - Treasurer Transition	
66000 · Employee Payroll Expenses	
66100 · Accting Dept Payroll	\$ 28,000
66200 · Membership Dept Payroll	\$ 25,000
66300 · Journal Production Payroll	\$ 12,000
66400 · Journal Advertising Dept Payrol	\$ 10,000
66500 · Projects Labor	\$ 500
66700 · FICA Expense	\$ 5,800
66800 · Unemployment Insurance	\$ 1,100
66900 · Worker's Comp Insurance	\$ 1,000
66950 · NM Worker's Comp Fee Exp	\$ 70
67000 · Payroll Processing Service	\$ -
66000 · Other Payroll Expenses	\$ 400
Total 66000 · Employee Payroll Expenses	\$ 83,870

**International Trumpet Guild
Budget Overview
Years Ending 6-30-08 and 6-30-09**

20/8/2008

	Approved Jul '08 - Jun 09
68300 · Travel and Meetings	
68310 · Annual Board Meeting Exp	\$ 28,000
68320 · Jan Officer's Mtg Exp	\$ 6,000
68330 · Travel-Other	\$ 2,000
Total 68300 · Travel and Meetings	\$ 37,000
69000 · Federal Taxes - Current Year	\$ 3,200
69001 · Taxes-Prior Years	\$ -
Total Expense	\$ 354,770
Net Ordinary Income	\$ 32,530
Restricted Funds - Income/Expense	
Restricted Funds - Income	
80300 · Caruso Competition Fund	
80310 · Caruso Comp Donations	\$ 15,000
80350 · Caruso Comp Entrance Fees	\$ -
Total 80300 · Caruso Competition Fund	\$ 15,000
80400 · Ellsworth Smith Comp Fund	
80410 · E Smith Comp Donations	\$ 22,325
80450 · E Smith Comp Entrance Fees	\$ 1,875
Total 80400 · Ellsworth Smith Comp Fund	\$ 24,200
80500 · Kletsch Fund Income	
80510 · Kletsch Fund Donations	\$ -
80550 · Kletsch Fund Interest	\$ 1,300
Total 80500 · Kletsch Fund Income	\$ 1,300
80600 · Mem Schol Fund Income	
80610 · Memorial Scholarship Donations	\$ 750
80650 · Mem Schol Fund Interest	\$ 1,250
Total 80600 · Mem Schol Fund Income	\$ 2,000
80700 · Commissions Fund Income	
80710 · Commissions Fund Donations	\$ -
80750 · Commissions Fund Interest	\$ 600
Total 80700 · Commissions Fund Income	\$ 600
80800 · Legacy Fund Income	
80810 · Legacy Fund Donations	\$ 5,000
80850 · Legacy Fund Interest	\$ 750
Total 80800 · Legacy Fund Income	\$ 5,750
Total Restricted Funds Income	\$ 48,850
Restricted Funds - Expense	
90300 · Caruso Competition Expenses	\$ 7,500
90400 · Ellsworth Smith Expenses	\$ 44,635

**International Trumpet Guild
Budget Overview
Years Ending 6-30-08 and 6-30-09**

20/8/2008

	<u>Approved</u> <u>Jul '08 - Jun 09</u>
90500 - Kletsch Fund Disbursements	\$ 650
90600 - Mem Schol Fund Disbursements	\$ 625
90700 - Commissions Fund Disbursements	\$ 20,000
90800 - Legacy Fund Disbursements	
Total Restricted Funds Expense	\$ 73,410
Current Year Restricted Fund Income	\$ (24,560)
Net Income	\$ 7,970
 Balance Sheet Budget Items	
Restricted Funds Withdrawn	
89300 - Caruso Fund	
89700 - Commissions Fund	\$ 20,000
89800 - Legacy Fund	
Total Restricted Funds Withdrawn	\$ 20,000
 Additions to Restricted Funds	
99230 - Caruso Set Aside	\$ 15,000
99240 - E Smith Set Aside	\$ -
99250 - Kletsch Income to Restricted Fd	\$ 650
99260 - Mem Schol Income to Restricted	\$ 1,375
99270 - Commissions Set Aside	\$ 3,600
99280 - Legacy Income to Restricted	\$ 5,750
Total Additions to Restricted Funds	\$ 26,375
 Assets Purchased	 \$ 3,300
 Funds Needed for Balance Sheet Items	 \$ (9,675)
 Income After Funding Balance Sheet Items	 \$ (1,705)

<p>MOTION 19: Back to list</p>	<p>That the proposed budget for 2008/2009 be approved Moved: Kim Dunnick Seconded: Gary Mortenson CARRIED UNANIMOUSLY</p>
<p>ACTION 8 Back to list</p>	<p>Dixie Burress to email new budget to board members</p>

Meeting adjourned....4:30pm

MOTION AND ACTIONS
(click link to access minutes reference.)

<p>MOTION 1</p>	<p>That the proposed 2007-2008 budget be approved. Moved: Jeff Piper Seconded: Kim Dunnick CARRIED unanimously</p>
<p>MOTION 2</p>	<p>That the membership committee be charged to investigate the issues relating to the production and distribution of the membership directory. Committee to report to the January 2009 officers’ meeting. MOVED: Vera Olcott SECONDED: Alan Siebert Carried Unanimously</p>
<p>MOTION 3</p>	<p>That “The Brass World” reprint project be pursued as outlined by Michael Anderson in his verbal report and board discussion, taking into account the availability of Joe Walters and finances. Moved: Stephen Chenette Seconded: Kim Dunnick CARRIED UNANIMOUSLY</p>
<p>MOTION 4</p>	<p>That the proposal from ETSU to host the 2013 accepting be accepted Moved: Jeff Piper Seconded: Michael Anderson “motion tabled – see Motion 5”</p>
<p>MOTION 5</p>	<p>The motion relating to the 2013 conference host be tabled Moved: Kim Dunnick Seconded: Alan Siebert Carried 20 for 1 against</p>
<p>MOTION 6</p>	<p>That the compositions project agreed to at 2007 Board of Directors’ eeting</p>

	<p>be reinstated. Moved: Kim Dunnick Seconded: S Chenette CARRID UNANIMOUSLY</p>
MOTION 7	<p>That guidelines for Annual Conference, Caruso and ESST Competition posters be amended to instruct that posters shall be 11 x 17 in – one sided. Moved: Kim Dunnick Seconded: Michael Tunnell CARRIED unanimously</p>
MOTION 8	<p>That circulation to the membership of the Caruso and ESST competition posters be optional. Moved: Judith Saxton Seconded: Kim Dunnick Carried Unanimously</p>
MOTION 9	<p>That for 2008 only, all interest from Kletsch memorial fund be used to fund the 4 ITG conference competitions. Moved; Jeff Piper Second Anne Hardin CARRIED UNANIMOUSLY</p>
MOTION 10	<p>That the student competition finalists in the solo, jazz and orchestral excerpts competitions be comped by the conference for their accommodation. Moved: Kim Dunnick Seconded: Laurie Frink CARRIED UNANIMOUSY</p>
MOTION 11	<p>That the conference comps hotel for Elsworth Smith and Caruso winners. Moved: Michael Anderson Seconded: Kim Dunnick CARRIED UNANIMOUSY</p>
MOTION 12	<p>That all conf chairs and coordinators be comped one half of double hotel room by the conference. Moved Pat Harbison Seconded Alan Siebert Carried unanimously</p>
MOTION 13	<p>That the conference comps table as amended be accepted Moved Kevin Eisensmith Seconded: Alan Siebert Lost (1 in favor)</p>
MOTION 14	<p>That artists on new works program be treated in same was as Festival of trumpet players Moved Pat Harbison</p>

	<p>Seconded Kim Dunnick CARRIED UNANIMOUSLY</p>
MOTION 15	<p>That the conference comps table as amended be accepted Moved Kevin Eisensmith Seconded: Alan Siebert Carried unanimously</p>
MOTION 16	<p>That the Dokshizer translation project be put on hold for a further 12 months. Moved: Vera Olcott Seconded: Michael Anderson CARRIED FOR 14 AGAINST 5 ABSTAIN 2</p>
MOTION 17	<p>That priority be given to the jazz compilation idea with Everson CD as a back up* and give further development to the duets CD. Moved: G Mortenson Seconded: S Chenette CARRIED UNANIMOUSLY</p>
MOTION 18 *	<p>That option 3 of the travel equity proposals be accepted for the current conference Moved: Kim Dunnick Seconded: Jeff Piper CARRIED UNANIMOUSLY 1 ABSTENSION</p>
MOTION 19	<p>That the proposed budget for 2008/2009 be approved Moved: Kim Dunnick Seconded: Gary Mortenson CARRIED UNANIMOUSLY</p>
ACTION A	<p>Kevin Eisensmith to write privacy policy and send to members in journal.</p>
ACTION B	<p>FAX NUMBER ON MEMBERSHIP BROCHURE TO BE INTERNATIONALIZED ON NEXT REPRINT</p>
ACTION C	<p>Database to have field to sort by country – if possible</p>
ACTION 1	<p>prospective hosts for ITG conferences to be approached. Board to advise presidents of any knowledge of people willing to host</p>
ACTION 2	<p>E to follow up Moffat Williams Liaise with JS for handbook too re chair playing winning solo. CC Judy and board...</p>
ACTION 3	<p>Board to refer questions and enquiries from comeback players to youth web site</p>
ACTION 4	<p>Piper to contact Alpert foundation re increase in grant</p>

ACTION 5	MA, JW, GM to set develop parameters for posters
ACTION 6	Alan Siebert investigate ways to increase scholarship award to students
ACTION 7	Process – email of host package to board for comment. Email vote. ASAP Judith Saxton and Brian Evans TO CONSULT
ACTION 8	Dixie Burress to email new budget to board members