

2007 Meeting of the Board and Officers of the International Trumpet Guild May 28-29, 2007

Submitted by Kevin Eisensmith, Secretary

The 2007 annual meeting of the Officers and Board of Directors of the International Trumpet Guild began on Monday, May 28, 2007 in the Amherst Room of the Campus Center Hotel on the campus of the University of Massachusetts at Amherst. Present were: President Jeffrey Piper, Vice President William Pfund, Treasurer David Jones, Secretary Kevin Eisensmith, Past President Stephen Chenette, and Board Members: Michael Anderson, Frank Campos, Kim Dunnick, Brian Evans, Laurie Frink, Murray Greig, Pat Harbison, Vera Hørven-Olcott, Frank Kaderabek, Gary Mortenson, Jim Olcott, Anatoly Selianin, Roger Sherman, Alan Siebert, Michael Tunnell, Neville Young, and Zhonghui Dai. Also in attendance was Dixie Burress, the Interim Treasurer.

OLD BUSINESS

1. Minutes, Board of Directors meeting, June 5 & 6, 2006

The meeting was called to order at 6:00 p.m. by President Piper. The first item addressed was the approval of the minutes for the 2006 meeting of the Officers and Board of The International Trumpet Guild held June 5 & 6, 2006 at the Best-Western Meeting Room in Williamstown, New Jersey.

MOTION 1.

That the minutes be approved.

Moved: Steve Chenette

Seconded: William Pfund

CARRIED: Unanimously

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2. Minutes, Winter Officer's meeting, January 2007

The minutes from the 2006 Winter Officers Meeting were reviewed briefly.

FINANCIAL

3. Budget report – David Jones

Jones indicated that ITG currently has 6,378 members. This number is 201 ahead of last year at this same time, but 107 below 2004-2005. 39.3% of our student members have not re-registered. This remains a great concern for the Board.

ITG has a total of \$192,169.07 in encumbered and unencumbered funds (this does not reflect the amount held in the Legacy Fund). Unencumbered funds total \$62,331.96. There were 1,520 transactions through PayPal from July 1, 2006 through April 30, 2007, generating \$58,390 in income. \$57,049 of this was payment of membership dues.

Under "Expenditures," Jones noted that expenses for the 2007-2008 DVD supplement to the members will be greater than anticipated. Jones hopes that the DVD case will again be a self-mailer, which will cut down on the mailing expenses.

ACTION

Dues renewal notices will be sent out in early June. PayPal and ITG websites must be changed to reflect the dues increase. Dues are now \$30 for students and \$50 for regular members.

3a. ITG Inventory – Kim Dunnick

Dunnick had recently been directed by the Executive Committee to meet with Treasurer Jones in Westfield to review ITG's surplus holdings (*Journals*, etc.). At present ITG rents five large storage units (3 outdoor and 2 indoor) to house these items. Dunnick reported that Jones had already put several students to the task of compiling a number of sets of *Journals* for sale at the 2007 conference. Jones asked the students to inventory all the other items while working on that project. Dunnick and Brian Evans met with Jones on Monday morning and reviewed the process used to enroll new members and to send them their new member packets. They toured the storage units and noted many boxes of old program booklets, Supplements and *Journals*. Evans stated that ITG needs to find creative ways to move these materials. Vera Olcott asked if there are still occasions when older *Journals* are requested. Jones stated that since the creation of the *Journal* CD-ROM in 2001 there are fewer requests for this material.

Siebert asked why extra copies of *Journals* exist. Jones explained that extra *Journals* are created in anticipation of actual membership numbers for a fiscal year; additional "Editors copies" are also created. This is an inexact science, but it is better to have extra copies of *Journals* than it is to run out of them. It is very expensive to have a second, limited run of *Journals*.

MOTION 2.

"That following the 2007 conference *Journals* that have no further use be recycled. *Journals* older than 3 years will automatically be purged.

Moved: Campos

Seconded: Evans

CARRIED: unanimously

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Several people mentioned reasons for retaining certain items. For instance, old *Journals* are used as "freebies" at places such as the National Trumpet Competition, Mid-West Band Clinic, etc. ITG might also need some of the "nicer" merchandise as tokens of appreciation for Legacy Fund donors, and so on. Most recently, ITG has been giving copies of the Dokshizer Memoir to new members. Merchandise remaining includes hats, coffee cups, polo shirts, etc. Jones has a list of items available.

ACTION: ITG will have a table in the exhibit area at the Conference and will offer this merchandise for a cost slightly higher than the "buy out" cost to interested members.

4. Finance Committee Report / Legacy Fund Report- Kim Dunnick / William Pfund

William Pfund stated that the ITG Finance Committee is an advisory committee to the ITG Treasurer. The members of this committee are: William Pfund, Chair; Kim Dunnick; and ITG Treasurer David Jones, Ex-Officio. This committee has traditionally reported to the Board on the activities of the ITG Treasurer as related to the encumbered and unencumbered funds of the ITG Trumpet Guild. These are the savings accounts that the ITG maintains for day-to-day operation, as well as savings that are on hand for use in the event of special needs. These funds have been invested in the past in a secure, conservative vehicle, such as a money market account or a CD that insures no loss of the principal amount. Typically, these investments return a smaller percentage than an investment that has more risk.

For the second year in a row no data was sent to the committee from the ITG Treasurer. The committee would like to have this information so they can report on the solvency, as well as the productivity, of these accounts. This committee also requests that in the future they be able to view bank statements that show balances and request that the ITG Treasurer's office send the Committee a report of the annual audit, as required in the ITG bylaws. In addition, they request that they be supplied annual copies of the IRS Tax Returns when they are submitted, so the committee may review these documents for accuracy and timely submission.

MOTION 3.

"That the ITG Treasurer supply the committee with bank statements and reports of the annual audit. In addition, they will receive annual copies of the IRS Tax Returns when they are submitted.

Moved: Dunnick

Seconded: Olcott

CARRIED unanimously.

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Burress suggested that this information be listed in the By-laws and under the duties of the Treasurer. This may require an addition to the Constitution.

ACTION: *The Executive Committee will discuss this further and contact the Board*

Kim Dunnick, Legacy Fund Director, reported that ITG has a total of \$26,412.34 in an account at Linsco Private Ledger. As per instructions, this money is not held in equities, but in the money market where the net asset value is always 1. That is, ITG cannot lose money, but makes only a variable interest rate, which is currently at 4.42%. This is the not-for-profit rate, and slightly higher than the regular rate.

Dunnick noted that Arthur Vanderhoeft should have been listed as a Founder's Circle member on the initial list. Since neither Pfund nor Dunnick realized Vanderhoeft had made a \$1,000 contribution (it was logged elsewhere and they never saw it), they did not include him. This has been corrected. He is listed in the database as a FC member, and Joe Walters has added him to the *Journal* page. Both Pfund and Dunnick have sent notes to Vanderhoeft apologizing for the oversight.

For the 2006-2007 year, ITG had two major contributions: one of just over \$1,000 and one of \$4,000. However, ITG had only one contribution under \$1,000. Dunnick continues to be surprised, in a negative way, that we are unable to attract further donations on a large scale. Since the initial Founder's Circle round, only three original donors have made a second donation. Only one member has reached the "Patron level" – having given donations totaling over \$5,000. Dunnick requested that the Board members speak to members who might be willing to make contributions of any amount. Other suggestions will be greatly appreciated.

Dunnick believes that more donations may be received once ITG begins making contributions from the Legacy Fund. Contributions will be small for now, but if ITG can state in our publicity that this fund now donates a scholarship (or two) for our conferences, this will give potential donors something tangible to see. Our interest income for next year should be over \$1,000, so donating two \$200 scholarships would be possible without touching the principal. The rest of the interest will be rolled over into principal. Pfund thanked Dunnick for his hard work with the Legacy Fund.

There will again be a gathering of legacy donors at the conference. This year it will be in combination with the Roger Voisin tribute. Immediately following the 4:00 tribute on Wednesday there will be a reception at 5:00 co-sponsored by the Bach Corporation and ITG for

invited guests. Guests will include Voisin's family, performers from the tribute, a few Bach representatives, the ITG Board, and legacy donors.

ITG member Peter Voisin presented two initiatives for ITG: He encouraged ITG members to contact their local American Legion Post to donate their services for the playing of "Taps" for Veteran's funerals. He suggested that ITG create a site where members can log in and list the event, including the name of the veteran, the date, the American Legion Post number, and the cemetery name and location.

In addition, Voisin suggested creating an ITG "Hall of Fame." This would be a literal hall – a building that would house instruments, pictures, documents, tapes, and interviews. Furthermore, Voisin recommended that a member be found to donate the building, and that a member who is an architect be found to design the layout of the building. Dunnick felt that an actual building is probably not feasible, but suggested a "virtual" hall of fame.

5. Audit of ITG books – David Jones

An email that President Piper received from Treasurer Jones stated that Jones had not had the chance to prepare the books for an audit. Jones further stated that his "inability to keep up with the workload (both the financial side of ITG as well as my work at school)" was the primary reason for [his] resignation as Treasurer."

6. ITG special prices for ITG sponsored events

In the past there has been an inconsistent approach to offering discounts for ITG memberships. At the Winter Board Meeting Eisensmith suggested allowing discounts for anyone registering at a conference, including renewing members. Renewing members would simply not receive the new members packet or other "freebies."

ACTION: After some discussion, it was agreed that ITG would extend a discount to anyone registering their membership at the following events: NTC, TMEA, and Mid-west. Furthermore, this offer will be presented to Brian Evans for the next ATG event. Jones will include this information for the upcoming (February) TMEA and (March) NTC conferences. Discounts will be \$5 and \$12 for students (1 and 2-year memberships) and \$10 and \$22 for regular members (1 and 2-year memberships). This was enacted for the conferences listed above.

7. Split up of treasurer/membership

Eisensmith reminded the Board that during the 2006 ITG Conference President Piper met with members of the Executive committee, along with selected members of the Board, to discuss the duties of the ITG Treasurer. Should ITG create an Executive Secretary position or divide the duties of Treasurer and Membership Director? President Piper assigned Secretary Eisensmith and former President and Board

member Jim Olcott the task of considering creating a "Membership Chair" and removing those duties from the Treasurer.

During the 2007 Winter Officers Meeting, this topic was discussed further by the Executive Committee, along with Jim Olcott, in a telephone conference. The Executive Committee agreed that, once created, access to an online membership database be limited to the Website Director, the Membership coordinator, and the Treasurer. In addition, "Read-only access" should be granted to the President and the Membership Retention Coordinator.

ACTION: A new mailing house will need to be found, since the Membership Chair would assume all responsibility for the mailing of the Journals.

On March 24, 2007 Treasurer David Jones announced his resignation, effective July 1, 2007. Jones stated that he would be willing to remain in his job past July 1 if necessary, and that he would work with his replacement. A conference call was held on April 15, 2007. An ad hoc committee consisting of President Jeff Piper, Immediate Past President Steve Chenette, Past Presidents Kim Dunnick and Jim Olcott, Secretary Eisensmith, *Journal* Editor Gary Mortenson, and Website Director Michael Anderson was established.

At this year's Board meeting President Piper introduced ITG member Dixie Burress. Ms. Burress has, for the past 22 years, worked at two businesses owned by her husband and herself. Her duties include: Supervising bookkeeping and kitchen design staff, development and implementation of operating procedures, creation and maintenance of computerized financial reports and bill paying, and the preparation of spread sheets and account analysis. Furthermore, she has helped found and operate a Junior High summer jazz program, and has served as Treasurer for two high school music booster organizations. She was responsible for fund raising deposits and expenses and kept detailed spreadsheets of individual student fund raising balances. She created financial statements, charts of accounts and budgets on Quick Books accounting system. Piper stated his intention to offer the job of Interim Treasurer to Ms. Burress.

MOTION 4:

"That the Board endorse President Piper's appointment of Dixie Burress as Interim Treasurer for a period of one year.

Moved: Dunnick

Seconded: Pfund

CARRIED: unanimously. ¹

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¹ Ms Burress regrettably declined the position of treasurer until the issues with ITG finances are resolved. She was later offered and accepted the temporary employee position of accountant by the executive committee.

Ms. Burress requested that ITG change banks to JPMorgan/Chase. They are a large national bank and since that is the bank she uses at her lumberyard, she could use the check scanner to make all the membership deposits. That means no stamping endorsements on the back or filling out all the deposit slips. The scanner copies front and back and endorses the checks. She was in the process of getting an estimate for a regular audit with normal tax return preparation for budgeting purposes. She has secured the services of a recent college graduate who will help her this summer. Rob could get the membership files in order quickly as well as help Burress dig through old stuff and set up new files, etc. This would give her a chance to search for a long-term employee while keeping things moving forward. She recommended paying him \$10 an hour for his services. She has also done some initial investigating into a service to stuff, label, seal and meter the renewal notices, as those should go out right away. However, it would be most cost effective to do email notices and online renewals, at least for the first notice. She will talk with Michael Anderson about renewal notices.

ACTION: The Executive Committee will begin work to transfer banking services to JPMorgan/Chase. It was also recommended that the Guild find a different credit card company to use, as the Guild's American Express card is often refused.

PUBLICATIONS & TECHNOLOGY

8. Editor's Report - Gary Mortenson

Mortenson thanked the ITG leadership for the outstanding support that they gave him during the 31st publication season for the ITG *Journal*. He appreciated the raise in salary, the new computer, and the travel support ITG gave him to attend the Maurice Andre Competition in Paris in November of 2006.

Two new columns were added to Volume 31: Eric Bolvin has done a great job of heading up the Studio/Commercial Scene column, and Marc Reese has come on board to oversee the new Chamber Music Connection column. The Web Site Reviews column has been changed to "Trumpet Technology." That change was seamless, as Michael Anderson simply wanted to move in this direction and served as editor of both the old column and the changeover to the new. Also for Volume 31, Jean Moorehead Libs took over the Young Artist Award column from Del Lyren.

Next year there are two changes to announce for Volume 32. After many years of service to ITG as co-editor of Music Reviews, Bryan DePoy will leave the *Journal* staff. Luis Engelke will take over as the only editor for the column. Mortenson has also decided to discontinue

the Health and Awareness column for Volume 32. He will continue to run health-related articles in the *Journal*; however, Kris Chesky was having difficulty meeting deadlines, so Mortenson feels it is better to include his articles as he is able to submit them rather than to try and maintain a standing column. A female trumpet player will be featured on the cover of next year's *Journal* for the first time. Mortenson stated that he and Walters have material for another 15 years' worth of covers.

Mortenson was pleased to report that his work with Joe Walters continues to run smoothly in every respect. Walters is truly phenomenal at what he does and Mortenson feels that ITG simply could not find a better person. Mortenson went on to say that it is a great honor to work with all of the staff members of the *ITG Journal*.

In late July and early August Mortenson will attend Brassweek in Lieksa, Finland to report on the Raimo Sarmas for the *ITG Journal*. He hopes to be able to continue to travel as an enthusiastic representative for this organization in the years ahead. Mortenson also hopes to be of service to the key people who help in the transition of the Treasurer's Office. He believes we are at a critical point in the history of the organization, and he intends to do all that he can to help us move forward in positive ways as we rethink and examine many of the things we do to conduct business.

9. Production/Advertising Report - Joseph Walters

Walters reported on Volume 31 with regard to the monetary value of advertising placed in each issue.

This year once again the *Journal* had twenty pages of color advertising reserved, and continues to receive a high level of orders in the black & white section. There is a slight reduction visible, possibly due to the effects of the collection efforts for numerous overdue payments that took place last summer. One vendor, for example, dropped from six ongoing ads to two as of the October issue; that alone would account for the difference of \$1,500 less advertising per *Journal*.

Walters continues to mail out hard-copy rate sheets to the customers in the database once a year, and he sends out an email note to all our advertisers (for whom he has addresses) as each deadline approaches to remind them. There is no marketing beyond that. He also noted that the advertising rates did not change between Vol. 30 and Vol. 31.

Regarding software, Walters stated that Microsoft is likely to update its entire Office package (including Word and Excel, which he uses heavily) within the next few months. Walters will work with Treasurer

Jones as these appear to ensure that ITG is up to date with whatever contributors and advertisers submit to us.

He said that he continues to thoroughly enjoy working with Gary Mortenson. He feels that they really have the process down to a "fine art," and says that Mortenson is an outstanding editor. Dave Jones, Jim Olcott, and Michael Anderson have also been most helpful and quickly. The support Walters receives is excellent, and greatly appreciated.

9a. Problems with Classic Printing - Joseph Walters

At the Winter Officers Meeting Walters spoke of problems with Classic Printing. Quality control seemed to have slipped dramatically. Walters now reports that Classic Printing is again giving excellent work and completing that work in a timely fashion. He believes that ITG should continue publishing the *Journal* through them for the foreseeable future.

10. Web Site /Technology Committee Report - Michael Anderson

Anderson began his report by commending the considerable work put in by the web site editors. He said that these people do regular and very consistent work, which makes the ITG Web Site a valuable resource. The Web site staff continues to focus great energy toward news coverage of the annual ITG Conference. After several years of doing this Anderson feels that the web site team has a good handle on what is needed to continue to electronically document our conferences at a high level. To date, none of the other professional organizations are providing this level of online reporting of their annual conferences.

A new web/email server was purchased at the beginning of 2007. This project was done in conjunction with the members of TPIN (Trumpet Players' International Network), which is an online community of trumpet players that has been in existence since 1993. Donations were collected from TPIN members to help with the cost of the server. The server provides our email aliases and will eventually provide all web services, including our primary web site, the member's only web site and the membership database. The server is still housed and supported by Oklahoma City University, but ITG has complete control over how the server is used, which provides us the freedom we need to develop new services that we are not able to provide on the current OKCU servers.

The Board and Officers Election voting online was a complete success, due in part to a new voting system developed by member Elias Arrendondo. Elias is a database specialist who developed an automated system that met ITG's needs perfectly. Elias has also agreed to help with the technical side of developing a member

database that will run on our new server and will give us the ability to update our online membership database for the purposes of providing more services specifically to our members. It is Anderson's sincere hope that he and his staff will be able to work with the new membership coordinator to develop a membership database on our server that will make the process of delivering member services better coordinated and more automated. Linking the Treasurer's office database to an online database to provide member-only authentication on the ITG Web Site has proven to be a major stumbling block in developing a member's only web site. With the purchase of our own dedicated web server and the development of an automated member database he feels we are closer to delivering more online services to our members.

Anderson stated that he received a new laptop from ITG in the Fall of 2004. For some time, ITG has been on a 3-year laptop rotation between the Publications Editor, the Web Site Director and the Treasurer. The Publications Editor's computer was replaced last year and we are due to update the Web Director computer this year. Educator price for a 15-inch Mac Book Pro with appropriate memory and Apple Care is approximately \$2,600. He proposed that the Board allocate these funds to purchase a new laptop for the Web Director.

MOTION 5: That \$2,600 be allocated for the purchase of a new laptop

Moved: Dunnick

Seconded: Young

CARRIED: unanimously.

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Jim Olcott, Joe Walters and Anderson have been proceeding with the *Journal* DVD-ROM project, which will update the 25th Anniversary CD-ROM. Anderson reported that thanks to the great work of Joe Walters, the production of this disk will be done completely in-house and at a considerably lower cost than that of the original disk, where ITG had to pay an outside company to do the production work. Walters has successfully developed the new disk and will demo it to the Board at the meeting. Jim Olcott's report will supply additional information.

Anderson was happy to report that ITG's pilot project with the Western Carolina Trumpet Festival was very successful. ITG supported this festival at a higher level (\$1000) than we normally do for a typical Chapter Grant (\$500). In exchange for this higher level of support ITG was prominently featured in all their materials (including a billboard) as a co-sponsor of the event. ITG also offered discounted memberships for those attending the Festival. Host Brad Ulrich was great to work with and met all of our requirements for higher-level funding. Anderson recommended that ITG continue this project by supporting two or three regional festivals in the same way every year.

If the Board agrees to this it is imperative to implement a formal application procedure and to appoint a coordinator to work with the festival hosts and act as a liaison to be sure that ITG's requirements are met.

In consultation with host Brad Ulrich, a list of requirements was developed. They include: 1) Registrants would be given the option of joining ITG (at a discount) as a part of the registration process. ITG will provide the necessary forms and promotional materials/new member packets to distribute at the conference to those who take advantage of this benefit and choose to join through registration. 2) If there are exhibits, ITG should have a table for distributing materials and getting new members who decide to join during the event rather than during registration. The host would help to have it manned. 3) An ITG officer or representative would attend the event and perhaps do a clinic or master class - this part was optional in the pilot since Brad had his slate of clinicians chosen already, but I feel this might be a good option to make as a requirement. At some point, an ITG representative should be able to address the festival attendees to evangelize the advantages of ITG membership. 4) A short statement should be read before or during public performances listing ITG as one of the supporters of the event. 5) ITG should be listed as a sponsor on printed and web materials. Realizing that you and your university are the primary sponsors, we would only like to be included as a secondary sponsor. 6) Your group would need to be an ITG Chapter.

Dunnick suggested that when a school is awarded a grant they can not reapply for three years. Harbison recommended that preference for one of the three awards be given to a non-U.S. affiliate chapter. Jones asked if this sum is in addition to the current \$3,000 allotted to Affiliate Chapters as grants. The answer was that the current \$3,000 allotted for Chapter Grants should remain, and an additional \$3,000 be set aside for Pilot Program Grants.

MOTION 6: That \$3,000 be allocated for the increased support of regional conferences at the rate of \$1,000 each for three conferences. Preference for one of these grants will be given to a non-U.S. Affiliate Chapter

Moved: Anderson

Seconded: Chenette

CARRIED: unanimously.

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ACTION: Eisensmith and Leach will assist Anderson in the development of this program.

Jim Olcott, ITG *Journal* Hub Editor, reported that the *Journal* Hub is up to date, including the indexes for the June 2007 *Journal* and each of its sub categories. The material is complete to the very beginning of the

Journal and the ITG Newsletter, and whenever possible each article, review, and clinic is available free online as a pdf file. These pdf files now number over 650. There are over 1,000 recording reviews, 230 book reviews, and over 1,200 music reviews. Olcott thanked Joe Walters and Gary Mortenson for forwarding the materials in a timely fashion. He also thanked Vera Olcott for editing and formatting the material prior to Olcott putting the entries online.

Olcott reported that the ITG online Handbook is also up to date, including the winners of all ITG-sponsored performance competitions, and the Composition Competition. The members of the 2007-2009 Board have also been added.

MEMBERSHIP

11. Membership Report - Dave Scott

Dave Scott, Membership Coordinator, reported that ITG's current membership totals 6,413. By comparison, the number of members during the 2005-2006 year was 6,177.

Scott stated that the one question he hears over and over in his role as Membership Coordinator is: "Why should I join the ITG?" Every Board member should be able to answer this important question. Is it just a nice *Journal*? Is it the CD or the Conference? Is it TPIN?

Scott outlined his activities for 2006-2007. They included: 1) Shared recruitment booth with IHS at the Midwest Clinic. ITG signed many new members at the conference and distributed hundreds of brochures to potential members. The booth was manned by Del Lyren. The Midwest booth went pretty well, with almost double the interest from a year ago. The majority of the memberships were 2-year sign-ups - a direct result of the free CD offer. 2) Had a recruitment booth at TMEA. ITG signed up many new members and a lot of these were for two years. He distributed hundreds of brochures to potential members. The TMEA Convention has over 23,000 people in attendance and he saw a lot of people come by the ITG Booth and say that they are glad we exist and that they did not know about us. Around 40 new memberships were added. 3) ITG also had an exhibit booth at NTC. This event did not charge the ITG for the exhibit and for that we are grateful. ITG Board members are encouraged to spend time at our booth. The new member sign up rate increased substantially when Board members were manning the booth. 4) Mailed letter and brochures to all university teachers on the ITG list, asking them to help recruit their students into ITG. 5) Renewal notices were sent to former members with lapsed memberships. 6) The ITG Young Artist Award continued. All winners were given a complimentary one-year membership. A page on the ITG web site is dedicated to this award

and includes photos and bios of each winner. Del Lyren continues to head up this area. 7) Vera Hørven is the Membership Coordinator for Europe and Brian Evans is the Membership Coordinator for the Pacific Rim. Diligent work by Ms. Hørven and Mr. Dave Jones continues to discover and resolve the many membership problems with overseas ITG Members. We are currently seeking nominees for a Central/South American Membership Coordinator. Also, the Board needs to visit with Ms. Hørven concerning her continued role as Membership Coordinator for Europe. Now that she lives in the U.S. perhaps another person should be our liaison in Europe.

Scott listed several plans for 2007-2008: 1) Continue to have booths at Midwest Clinic, NTC, and Texas MEA. These were very successful and generated new members. Scott will assess the other avenues in which we need to have exhibits. We are always looking for western U.S. venues. 2) Continue to look for worldwide expansion of ITG with the help for the other coordinators. Of particular interest is the Central/South American area. He believes a well-conceived push for members in this part of the world will be very successful. 3) Expand the program in which music companies mail out our brochures with their product. Scott believes we have barely touched the surface with this program.

Scott had the following suggestions for the Board: 1) Have membership brochures ready for mailing by September 1 of each year. This coincides with the beginning of the school year when everyone is eager to get going. ITG did do a better job of getting the brochures out but this date would help remind people to renew. Jones stated that ITG did not mail as many brochures this year. 2) We need to make sure the *ITG Journal* comes out at exactly the same time each quarter, including the extras. He stated that a large number of emails he receives are concerning the whereabouts of the materials they were promised. Mortenson said that as much as possible, the *Journal* has been mailed ahead of date for the past year, and that members should be receiving their copies of the *Journal* in a timely fashion. 3) The ITG exhibit booths should be evaluated each year. He has been contacted concerning other trumpet events that would like an ITG presence. How does the Board want to address this issue? Scott is willing to travel to more events and/or assist others. The handling of money can be a bit tricky and some current members come by the ITG booths to share ideas and give suggestions. The exhibits this year at Midwest, TMEA, and NTC were very successful. Exhibits are expensive. At the minimum, ITG should receive free publicity from the trumpet event and a free booth space. There should be coordination with the Membership Coordinator, Treasurer, and President before going ahead and securing exhibits. Scott requests an answer soon, as there are events that are waiting for a reply.

ACTION: Piper will contact Scott regarding updating the ITG booth and purchasing a display.

4) Allow companies who distribute our brochures (500 and over) and companies who exhibit at ITG Conferences an opportunity to have their brochures displayed at ITG Booths/Exhibits. This could be done with a free standing display case and limit the companies to one brochure space in the free standing case. This is a gesture of good will and we have plenty of space in the booths. This has been discussed in the past. The Board has recommended the creation of a poster listing the supporting companies.

ACTION: Piper will discuss poster with Scott.

5) Work with vendors for ITG member discounts. This is a suggestion he hears from membership that makes sense. 6) Set up a tracking of members that we lose every year. We need to know why members leave. Scott has been told that it is college students, or people that move, or people just forget. He believes this is true for some, but not the majority, of people who do not renew their membership. Right now we are fighting to hold our own and we do gain substantial numbers of new members every year but we have to work to retain all of our members. Siebert requested that an ITG booth be reestablished at OMEA.

ACTION: Piper will discuss membership retention and tracking with Scott.

Finally, Scott offered a "suggestion for thought:" to divide up the U.S., offer a fixed amount of money to each area, and encourage something like "A Day of Trumpet." This could include guest ITG artists, performances/clinics by regional/collegiate artists and be a good way to bond with local members. This would encourage membership and ITG would be able to connect, in a real way, with more trumpet enthusiasts. This is different from chapter grants in the following ways: 1. The state/region ITG group would have access to the money, not an individual college or entity; 2. a substantial pool of money (\$30,000?) would be needed to make this work. Scott believes corporate money would be more available and that vendors would be more likely to show up. Funds could be used by omitting the CD project for a year. This would be a good way for the ITG Board to gauge the direction membership wants them to go and gives each region direct contact with ITG during the year. The Board believed that we were moving in this direction with the creation of the three "Pilot Program Grants."

12. European Membership Coordinator Report - Vera Hørven

Hørven reported that ITG membership in Europe has increased by 2% since last year. The ITG membership in Europe currently counts 409 members and constitutes 6% of the total membership.

In June 2006 Hørven contacted 127 Non-renewals from the previous year offering them to rejoin ITG at a discounted price and through Paypal. The communication was done through e-mail. In January 2007 she sent recruitment letters with the membership brochure to 660 European Trumpet Teachers. 31 members joined after this (and 86 from UK, but they were VERY late in joining this year). The retention work was free to ITG since it was done over e-mail. The recruitment efforts (brochure, envelope, postage) cost approximately: $\$(0.50+0.10+1.70) \times 660 = \underline{\$1700.00}$. A possible conclusion is that: due to the retention efforts and recruitment efforts of 2007, the membership did not decline in 2007 like it did in 2006 (by an unfortunate 22%). However, the growth in 2007 was only 2%. It cost ITG \$1700.00 to avoid a decrease of 22% (88 members) and to increase the ITG membership in Europe 2% (8 members). Do we want to maintain these expenses? Should membership recruitment be done differently? Jim Olcott stated that despite the cost, this type of recruiting is necessary. Campos asked if an email reminder for membership renewal is possible. Eisensmith stated that this could be one of the benefits of an online membership database. Piper felt that this is money well spent and encouraged Vera Olcott to continue her efforts. He also thanked her for her continued support of ITG. Frink offered to assist Vera in finding email addresses for European Radio Bands.

13. Australia and New Zealand Membership Coordinator Report - Brian Evans

Evans reported that, following arrangements made through Treasurer Jones, and with the support of the ITG Officers, he was able to have event special offers ready for the March visit of Jeff Piper. Piper travelled to Melbourne, Hobart, Canberra and Sydney, thanks to the generosity of his university; a total of 5 events of varying types were held and at least 15 new ITG members were signed up, including one from New Zealand. Evans thanked Elsa Brissenden (Victoria), Brian O'Neill (Canberra) and Yoram Levy (Tasmania); all ATG Directors who organized events in their areas and helped promote the ITG. He believes the "hands on" approach is beneficial to attracting new members.

The 2007 membership directory says there were 57 Australian members but there are only 51 listed in the by-state listings. Evans searched the directory and found a few other discrepancies, such as Elsa Brissenden being listed in the main directory but not under Victoria. Bruce Hellmers had no address so is not in the State listings. He suspects there are other problems in the lists, leading to incorrect

accounting of membership numbers and perhaps loss of members through in accurate data entry. He is currently seeking information on two members, one of which has not had his address changed despite his notifying the ITG (so he did not receive March *Journal* or voting info) and another who is still waiting for his ITG entitlements from three or more years ago.

ACTION: Jones will research [members' information].

Anyone who receives *Mouthpiece* will know that Evans claimed 89 members for Australia in the last issue. He misread the list. He assumed the current year would come first, like in a budget. In any case, Australia may now be able to boast 65, 66 or 71 ITG members, depending on which numbers are correct. Add 12 from NZ and they may be up to 83 down here. Australia ranks 4th behind USA, Canada and England.

Evans hopes that he will be able to continue to use events (including Rex Richardson's appearance in August 2007 and Michael Laird in February 2008) to promote ITG through special offers. The promotions that also included information about ITG events and services can only help to create members that will stay with the Guild for more than a year or two. Other strategies include the continued use of the ATG and *Mouthpiece* to remind members about ITG. He will look for other avenues as time progresses. Evans expects a big hit leading up to ITG Sydney 2010.

14. Chapter Report - Larry Johansen, Affiliate Chapter Coordinator

Affiliate Chapter Grants were presented to: Brian Evans - Australia (9/06) - \$500; Luis Engelke - Towson, MD (4/07) - \$500; Les Paul - Appalachian Valley (1/07) - \$500; JC Dobrzelewski - West Chester University (1/07) - \$500; and Alan Siebert - Cincinnati Conservatory (3/07) - \$500. A few grant checks were late getting sent out, but Johansen believes that Treasurer Jones has everything under control now. No additional grants are on the books, as they are usually requested and approved during the fall.

Johansen has received about 10 letters concerning the starting of a new chapter. Usually about 1 in 5 follows through. He hopes to see some new chapters this summer. Several asked about the availability of grants. Some wanted to know about chapter activities. "What does a chapter do?" Johansen will try to put a note together that goes out with the letter he sends about how to start a chapter. Anderson stated that the process for becoming an Affiliate Chapter is confusing, and felt that the process could be simplified.

ACTION: Piper will speak with Johansen about the process of becoming an affiliate chapter.

15. Sponsor-A-Trumpeter - Joyce Davis

Davis stated that with the ability to Sponsor-A-Trumpeter by the means of the ITG Website, the ITG *Journal*, and the Membership brochure, that our sponsored membership would be growing. This year she has had fewer actual requests. Hopefully the requests are going directly to Treasurer Jones.

Davis again stressed that it is incumbent on every officer and member of the ITG Board of Directors to sponsor at least one person. She stated that: "Many of us who are past presidents do not pay annual dues, and therefore, I feel it is imperative for us." Davis has continually sponsored Andrei Ikov and Vladimir Dokshizer. She hopes the entire Board will give serious thought to this suggestion. Evans expressed concern over this statement. Chenette said this is Davis's personal opinion, and members of the Board should not feel that this is an edict supported by the Guild.

Davis thanked Joe Walters for helping with one of the Asian requests. We now have a new member in Asia. She has been responsible for this program for several years. She feels that the program doesn't seem to really go anywhere. As a result, she submitted her resignation from this position. She hoped that some new ideas for this program can come forth. Dunnick believes this is an important part of our Guild and recommended that the program continue. Jones stated that currently 60 to 70 individuals are being sponsored.

ACTION: Piper will recruit a replacement for Davis.

16. Public Relations Director Report – Brad Ulrich

Brad Ulrich reported that the PR position continued to be a "switchboard" for the International Trumpet Guild. The PR Director receives mostly e-mails, approximately 6-8 per week, with questions regarding memberships, lost *Journals*, requests for addresses and e-mail contacts, questions about the annual conference, trumpet purchases and recommendations, etc. In each case, he provided an answer, or forwards the e-mail to the appropriate person in another position.

This year the International Trumpet Guild became a sponsor of the annual WCU Trumpet Festival. Advertising for the Festival was extensive and included the ITG website, 1200 letters sent to high school band directors in 5 states, TPIN announcements, WCU Trumpet Festival e-mail lists, and the official WCU Trumpet Festival website. Attendance at this event exceeded 150 participants from over a dozen states. President Jeff Piper attended the event and was properly

introduced and gave brief introductory remarks before one of the evening performances. ITG banners were displayed in the WCU Music Recital Hall and above the ITG membership booth. This booth was manned throughout the Festival by WCU Trumpet Students. These students displayed ITG *Journals*, CD, Music, and Books, all of which were sent by the ITG Treasurer. New membership applicants were given \$5.00 off the cost of an ITG membership with their WCU Trumpet Festival registration. As an added incentive, each new member was allowed to choose a *Journal*, CD, or book from the membership booth. In all, 24 ITG memberships were sold. This pilot program by ITG to help support region trumpet festivals was a HUGE success at WCU. The ITG logo was put on the WCU Trumpet Festival website (www.ulrichmusic.com) and even on a billboard on the highway. This event attracted a large amount of publicity for ITG and it is my recommendation that sponsorships such as this one continue in the future. Piper congratulated Ulrich on a fine job. Anderson mentioned that Ulrich has not submitted a news release for the website.

ACTION: Eisensmith will contact Ulrich and ask him to prepare a report.

17. Committee for membership problems/solutions

The ITG Membership committee was recently formed, as requested by President Jeff Piper, to deal with the issues of membership retention and development. This committee is made up of the ITG Vice President, William Pfund, the incoming ITG Vice President, Kevin Eisensmith, the Membership Development Chair, David Scott, Peter Voisin, and Anne Hardin. The committee will meet for the first time on Thursday morning, May 31st, at the ITG Conference in Amherst, MA, at 7:30 am.

PUBLICATIONS

18. CD Projects Report/Nagel CD - James Olcott

Olcott reported that the Robert Nagel CD, *Trumpet in Transition*, was completed in January 2007 and mailed to the membership in February. Mr. Nagel selected the final tracks for the CD, and also provided the text for the insert. Copyright issues were finally resolved at a cost of \$4,420.00. Piper commended both Frank Campos, who started this project, and Jim Olcott, who completed the project.

19. Future CD projects

The CD project for 2007-2008 is to be an update of the *Journal* CD published by ITG for the 2000-2001 membership year, and will encompass all *Journals* from Vol. 1 through June 2007. Costs include: \$4,000 for 8,000 DVDs; \$8,800 for packaging (cases, all printing, and shrink wrapping); and \$355 for set-up costs. Yet to be determined are the costs for the DVD creation (Joe Walters) and shipping to

membership. Olcott reported that Walters has been doing wonderful work.

Walters has spent 55 hours on the project to date, with 150 to 200 hours remaining. He stated that there are a lot of *Journals* with a lot of information. The DVD is based on pdf files. The DVD will be entirely searchable, and includes all articles, reviews, and links to the ITG webpage. Ads are not included, as the advertisers did not pay for additional advertising. All pdfs can be printed, but are password protected and cannot have information added or extracted.

Walters is arranging the DVD so that it can be constantly updated, affording the Guild the opportunity to reissue a current DVD each year. Walters also noted that the information being scanned takes up a small portion of the total space available on a DVD. Several options were proposed; Dunnick recommended that the development staff consider these options.

MOTION 7: That we use the *Journal* DVD as the 2007-2008 CD project.

Moved: Olcott

Seconded: Dunnick

CARRIED: unanimously.

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Regarding the CD project for 2008-2009, Olcott stated that he is currently in discussion with Pat Harbison regarding several ideas focusing on jazz history. Harbison has a student who is related to both Dexter Gordon and Woody Shaw, and who is very savvy with computers. He has a recording of a concert by Shaw and Gordon and is willing to share this with ITG. Harbison has spoken with this student and they are considering releasing the concert in some format. He feels that CDs are already antiquated. As a result, he thought that ITG might consider releasing this material in another format through a "members only" section of the website. Campos expressed full support in the project. Harbison is open to input from the Board. Campos asked if the ITG website could offer streaming video and download capability. Anderson stated that streaming video would be more difficult and that a "members only" site is not possible until we have an online membership database. Campos recommended that this project be given serious consideration. Harbison will continue to work with his student.

20. Reprint Committee Business - Ralph Dudgeon

Dudgeon reported that he did not hear back from anyone regarding action on his various proposals of last year until he read the minutes of the March issue of the *Journal*. He sent a hard copy of the Harper Sr. and Harper Jr. trumpet methods to Michael Anderson for his

consideration for pdf scanning for the reprint project on the web page. Anderson told Dudgeon that he is waiting for a "members only" section for the website to include reprints. Both of these items are from Dudgeon's personal collection and he offered them as a donation to ITG to get the ball rolling. He understands that it may be a while before this section develops and he doesn't have any problems with that. If Anderson invites Dudgeon to write a short commentary to introduce the methods, he will be happy to do that. Anderson stated that both books are easily scanned, and that he is pleased that ITG is adding electronically produced items to its supplements.

Dudgeon also reported that he looked carefully at the first Hyde method of 1798 in the Streitwieser Collection in Kremsmünster, Austria this January. Franz Streitwieser was willing to give ITG rights to the document, but Dudgeon decided not to consider it for reprint as a pair with his copy of Hyde's second method because it is only a fragment and was too fragile to make a good scan. There are other copies in a few libraries and museums, however, and he will continue looking for an appropriate copy to submit to Anderson. The Streitwieser Foundation collection has a large number of nineteenth century methods that might be good candidates for reprint and Dudgeon will make a listing for Anderson when Dudgeon visits the collection again in August.

21. Dokshizer Book Translation Report – Steve Chenette

Chenette reported that he asked ITG attorney Mark Haynie to prepare a revised contract between ITG and the Dokshizer family, including two additional clauses suggested by officers and Board members who saw the original draft of the contract. The first clause is to the effect that Anna Dokshizer agrees to complete the translation within one year of receiving the initial payment of one thousand dollars, U.S., from ITG. Leonard Candelaria will review each chapter as it is completed for accuracy. The second clause is to the effect that Anna agrees to send each chapter to the editor designated by ITG as soon as she has completed the translation of that chapter. There will also be designated lines on the contract for the signatures of Jeff Piper as ITG President, and Kevin Eisensmith as ITG Secretary. Chenette circulated the revised contract to all who saw the first draft. If acceptable, he will then send it to Anna and Irina Dokshizer. It is his understanding that they will send it on to Mona Dokshizer and Vladimir Dokshizer for their signatures. When it has been signed by these four members of the Dokshizer family, and returned to ITG, it will be time for Piper and Eisensmith to sign it, and for the Treasurer to send a check for \$1,000 to Anna Dokshizer, and \$3,000 by check, or some other way of transmitting funds, to Mona Dokshizer in Vilnius, Lithuania. As per the contract, an additional \$4,000 will be payable to Anna Dokshizer upon the timely and satisfactory completion of the translation.

Jones asked in what format the translation will be received. He recommended using some form of standard word processing software. Chenette stated that Candelaria will need to do extensive rewriting.

ACTION: Chenette will contact Anna Dokshizer and tell her that it is desirable that she type the translation using standard word-processing software, in order to expedite transfer of material, and to prevent added time spent on re-typing a manuscript.

ITG AWARDS

22. 2007 Awards at conference.

Maynard Ferguson and Charles Schlueter will receive the ITG Honorary Award at the 2007 Conference. Members of Ferguson's family will attend and will receive his award. Richard Burkart, Joyce Davis, Vince DiMartino, and Carol Dawn Reinhart will receive the ITG Award of Merit. Joyce Davis and Kim Dunnick traveled to Sweden earlier in the year to present Bengt Eklund with his award. Eklund has since passed away.

Announcement for 2008

During an adjournment for lunch, the officers and directors consulted regarding ITG awards for 2008. On resumption of the meeting, the president reported that - one nominee was presented for the 2008 ITG Honorary Award, and three nominees were presented for the Award of Merit. Following a ballot of the Directors it was decided to offer the following awards in 2008:

Honorary Award – Maurice Murphy;
Award of Merit – Stephen Chenette and David Jones ².

22A. Bringing past awards up to date

2007 Conference host Eric Berlin had contacted the Executive Committee in January regarding honoring past award recipient Doc Severinson. In subsequent email messages Treasurer Jones stated that several of ITG's "early" awards had no specific name. Olcott has already suggested that the Executive Committee propose and then the Board vote to "convert" the unnamed awards to "honorary" status. Jones stated that as far as he is concerned, Severinson has already received an award. Eisensmith cautioned against going against established procedure. Chenette suggested a Board vote via email so that we could present Severinsen an "updated" award at the 2007 conference.

² David Jones declined the offer of the Award of Merit on September 30 2007. Subsequently, the board of directors resolved to withdraw their offer.

A list of the "other award recipients" was reviewed. They include: 1977 -Timofei Dokshizer; 1979 – Renold Schilke (*Plaque and honorary lifetime membership*); 1979 –Raphael Mendez (*Recognition Plaque*); 1982 – Doc Severinson (*Recognition Plaque*); 1983 – Robert King (*Recognition Plaque*); 1984 – William Vacchiano (*Recognition Plaque*).

Eisensmith suggested not converting these awards, as they are part of the Guild's history. Of those listed, only Severinson is still alive. Siebert asked the significance of changing the names of the awards. More discussion followed. Dunnick suggested re-naming "Early Awards" on the website as opposed to "Other." Some description explaining the history of ITG might also be appropriate.

ACTION: Eisensmith will discuss past awards explanation with Jim Olcott.

23. Louis Armstrong Award – Jeff Piper

Piper has made contact with the Louis Armstrong Museum to attempt to present Armstrong's ITG Honorary Award to this organization. Armstrong was voted a recipient of this award in 1993 but there are apparently no living relatives. This organization is the best recipient. A letter has been sent and their Board will vote to receive or not receive this award and display it in their museum. Harbison noted that the Museum is affiliated with Queens College, and recommended contacting Michael Mossman.

ACTION: Piper will pursue presentation of Louis Armstrong award.

24. Bengt Eklund Award – Kim Dunnick

At the request of the ITG Executive Board, Kim Dunnick and Joyce Davis traveled to Göteborg, Sweden to present Bengt Eklund with the Award of Merit. As you are probably aware, Bengt had terminal cancer and it was very doubtful he could attend the 2007 conference in Amherst to receive the award in person. He has since passed away.

Dunnick reported that the decision to make the presentation in Bengt's hometown was an excellent one. They attended three concerts of the Göteborg Brass Band and made the presentation at the Saturday night event, since it was attended by the band's "regular" audience. During the three days of their visit, Bengt was in good form, seemingly healthy except for getting tired quickly. He conducted the band on about half the numbers. Bengt, his wife Kerstin, and his three sons were all highly appreciative of ITG's gesture of bringing the award to Göteborg. Bengt sent his sincere thank you as well as a greeting to all.

25. Maynard Award – Jeff Piper

Last year ITG voted to present Maynard Ferguson the Honorary Award. Piper worked diligently to contact Ferguson's agents, but shortly afterward Ferguson passed away. Piper then contacted the family and with help from David Monette and Erin Berlin members of Ferguson's family will be present at the conference to receive this award.

CONFERENCES

26. 2006 ITG Conference Report - Bryan K. Appleby-Wineberg

Bryan Appleby-Wineberg, host of the 2006 ITG Conference at Rowan University, stated that his conference was an artistic success. The concerts, lectures, discussions, and displays were outstanding. The Conference made a major impact on the number of women and minorities who were featured artists, the layout of the building suited needs quite well, and by all accounts the whole conference was well received. However, poor planning on his part, as well as a severe lack of support from some major Rowan support staff, caused some problems with finances. The university credit card turned out to be virtually useless. Appleby-Wineberg ended up spending more than \$10,000 for plane tickets for artists. Further, the university didn't reimburse him until around the middle of October, causing him to incur some \$500-\$700 in interest fees, which Rowan was unwilling to reimburse.

The initial estimated financial loss was \$21,000. This was attributed to the following: Appleby-Wineberg said he was told to expect around 1,000 participants, but only realized around 550 participants. However, in mid October Rowan's box office manager found some \$13,000 that had not been processed through their credit card machine. Letters were sent, credit cards were processed, and the total loss now is somewhere around \$8,000. There are still a few outstanding bills to be paid by Rowan. These total about \$600 and are to go to Barbara Butler and Tim Leisure.

The other major payment issues were with the foreign performers. It took an unusually long time for Rowan to finally refuse his request to send money to the foreign performers. Near the end of last summer Appleby-Wineberg was finally able to get Rowan to send money to Treasurer Jones for some of the European players for a direct transfer. Rowan then refused to pay for artists Hoefs, Aubier, Crespo, and Zhongui Dai. After several weeks Appleby-Wineberg was able to get the money sent to Jones. Jones reported that initial problems with wiring the money overseas have been solved, and all payments to the international players have been made.

Appleby-Wineberg thanked the Board for the opportunity to host the 2006 Conference. He stated that he is a changed person because of this experience and is glad that ITG put its faith in him and Rowan

University. Piper stated that he wants a more detailed budget from Appleby-Wineberg.

ACTION: Piper will contact Appleby-Wineberg regarding a more detailed budget from 2006 conference.

Anderson suggested using a professional conference organizer. The learning curve seems too steep for some conference hosts. Some problems seem to be annual occurrences, such as those with the program booklet. Anderson cited Banff as an example of the way a conference can be run using the help of a conference organizer. Dunnick said that when a university signs a contract stating that they are financially responsible for a conference, they would be hesitant to then hire an outside professional conference organizer. Jones stated that any conference hosted at UMASS must go through this university's conference office. Philip Biggs helped organize the Manchester Conference. He would be interested in serving as a consultant for future conferences. Much discussion followed. Grieg stated that there are many conference hosts on the Board who are available to assist; conference hosts do not always utilize the help that is available. Evans asked Jones if the poorly organized conference in Rowan affected memberships. Jones stated that all membership information has been updated and was not aware of any dropped memberships. Jones said that at UMASS Conference Services have been effective at determining whether or not registrants are current members of ITG.

Siebert agreed that a professional conference organizer would be appropriate. He suggested using ITG print services to prevent problems with the conference program. Anderson stated that the problems were more regarding personnel not meeting deadlines than problems with the printer. Mortenson noted that many conference hosts do not attend the following year's conference because of how physically and emotionally draining a conference can be. Piper asked who would pay for a conference organizer – ITG or the host institution. Jones expressed concern over bringing a professional conference organizer onto a university campus.

Evans asked what process the Board has for evaluating conference hosts and their progress in organizing a conference. Harbison said that exhibitors are already complaining about this year's event. Burress said that ITG's name is directly associated with the conference but has little control over the actual event. Piper suggested the formation of a committee to review the entire conference sequence. Dunnick reviewed the history of ITG conferences and noted that, in order to not be financially responsible for the event, it gave up much control over the event itself. The conferences to be held at Banff in 2008 and at the

Hilton Hotel in Harrisburg in 2009 will be monitored carefully. Jones continues work on an updated Conference Host's Handbook.

27. 2007 Conference report, University of Massachusetts - Eric Berlin

Berlin welcomed the ITG Board to UMASS and reported reaching the "break even" point a few weeks ago. He anxiously awaits the evening's opening concert.

28. 2008 Conference Site report - Val Thompson

The dates for the 2008 Conference are June 1-5. Thompson reported that she, Bill Pfund, and Jens Lindemann continue to confirm artists for the Banff conference. They are confident that they will have more offers than they can accommodate. A confirmed list of performing artists includes: Mnozil Brass (Austria), Boston Brass (USA), Ole Edvard Antonsen (Norway), Wayne Bergeron (USA), Karen Donnelly (Canada), Dave Douglas (USA), Niklas Ekland (Canada), Mark Gould (USA), Håkan Hardenberger (Sweden), David Hickman (USA), Chris Jaudes (USA), Ingrid Jensen (USA), Larry Knopp (Canada), Andrew McCandless (Canada), Paul Merkelo (Canada), Sergei Nakariakov (France), Marvin Stamm (USA), Lorenzo Trujillo (USA), and Brad Turner (USA). Harbison expressed concern that many of these names are people presenting at the 2007 conference. Evans stated that the Board needs to discuss this with Lindemann.

ACTION: Board needs to discuss repeat artists with Lindemann

Thompson will attend the entire 2007 conference to promote the Banff conference as well as learn more about ITG's conference format and make valuable connections. A large emphasis will be on visiting exhibitors to distribute information on exhibitor space and bringing goods into Canada for exhibition. A "lure" brochure has been produced for distribution at the 2007 conference. This brochure includes general information about the Conference, the Banff Center and the location and also has an insert with a tentative list of artists that can be changed. Details such as conference fees, accommodation and meal prices and registration forms will be available in the fall of 2007 and will be added to this insert as available.

A **website** banner and **e-mail address** are in place for ITG2008. The website is www.banffcentre.ca/itg . The e-mail address is ITG2008@banffcentre.ca Neither has seen much action to date but once ITG 2007 is over she expects increased traffic. At that time she will again ask Michael Anderson to create a link from the ITG website to our Banff Centre ITG site. Thompson looks forward to meeting with competition chairman Alan Siebert and exhibits coordinator Rich Illman

to gather information about how these sides of the Conference function.

"Conferences at The Banff Centre" continues to try to pick up bedrooms to augment the 200 currently set aside for the ITG conference. A reservations system, created for the 2007 BISQC currently being managed by Val, will work well for the ITG conference and will be put in place by October 2007. ITG delegates will be able to book on-line, by fax or mail-in and will be able to book accommodation and meal package as well as conference registration fee all at one time with one Banff Centre contact. The Banff Centre is still awaiting a signed Conference Host Agreement from ITG. A signed Banff Centre copy was sent to Jeff Piper c/o University of New Mexico on July 14, 2006.

Dunnick asked for information about accommodations. Thompson stated that there are 400 bedrooms available in the Banff Centre. At present 200 have been secured for ITG, and Thompson hopes to be able to reserve additional rooms as the conference approaches. While there will be no other conferences at the Centre during this week, other arts programs (dance, etc.) will be in session. She stated that because Banff is a major tourist attraction there are ample accommodations available in town, which is a 15-minute walk from the campus. Thompson hopes to have as many attendees stay on campus as possible.

Kaderabek expressed concern regarding advertising. He felt that many non-trumpeters may be interested in attending our concerts. Thompson stated there is a large advertising office within the conference centre, and that the ITG Conference is already listed as one of the summer events. The local population swells to 13,000 during the summers, and the local newspaper will carry information about the evening concerts especially.

Evans requested information about proposed conference fees. Thompson did not bring registration fee information with her. Anderson also expressed concern that the ITG logo and other Guild information should appear on the brochure. Thompson apologized for these oversights and promised to amend the brochure and to provide additional information to the Board regarding conference fees later in the week. Regarding flights, Thompson reported that Air Canada is offering a 10% discount to ITG members traveling to Calgary. She also stated that ground transportation to and from Calgary to Banff will be arranged.

29. 2010 conference report - Brian Evans

Evans reported that the ATG committee has unanimously voted to engage Conexion Events Management Pty Ltd (www.conexion.com.au) as Professional Conference organizers for the 2010 conference. They will be the administrators for the event, similar to the role filled by Phil Biggs in Manchester, 2002. Conexion provides secretariat and booking facilities as well as expert professional conference organising skills. They come with contacts in both government and corporate areas and a wide range of creative and logistical skills as well as considerable experience in mounting major conferences in Sydney. Conexion has been chosen for its intimate and personal approach and style and their obvious excitement for our event.

The organizing committee is still being established. At present it includes Evans, Shonna Mulley from Conexion, and President Piper (as ex-officio, who will be kept in the loop at all times with regular emails).

The artistic sub-committee is:

Host - committee convenor/chair: Brian Evans AOBO – ITG Director/ATG President; Sydney Conservatorium Liaison: Andrew Evans (Head of Brass Unit – Syd. Con); Jazz: Simon Sweeney (Sydney Freelance - ATG Vice-president); Gender-age Balance/Education: Kelly Parkes (US-based teacher and player) ATG Secretary; Classical: Yoram Levy (Tasmania Symphony) ATG Director.

Venues include the *Sydney Conservatorium of Music* and *The Basement*. Artists include the Australian Opera and Ballet Orchestra, the Sydney Symphony Brass Ensemble, the Sydney Youth Orchestra, James Morrison, the Sydney All-Star Big Band, numerous Australian trumpet soloists, and the Waratah Brass Band.

Preliminary information sheets have been prepared for ITG 2007 to allow exhibitors to be forewarned and to plan well ahead. The ITG Sydney 2010 web pages will be created by time of ITG 2007 (www.australiantrumpetguild.com).

Evans stated that he has retained a professional conference organizer, whose fees are based on percentages of rooms rented, number of registrants, and so on. Software is being created to handle online registrants. The organizer will also supply a complete written report following the conference. This document should supply valuable information for future conference hosts. Evans continues to develop plans for the conference, and has been approached by Anderson regarding graphics for his proposed registration sheet. Evans is willing to work with Anderson and Walters to develop a template for his program that could be used for all future conferences.

30. 2009 conference proposals/presentations

John Lampkin, Maryland Eastern Shore College, conference bid

John Lampkin was not able to attend the Board meeting because of a family emergency. Instead, his Department Chair presented their proposal. Eastern Shore is on the Delmarva Peninsula. Roughly a 3-hour drive from Baltimore, Norfolk, DC, and Philadelphia. Students from 55 different countries attend Eastern Shore. Founded in 1886 as the Delaware Conference Academy. The campus is located on 600 acres with 28 major buildings, including the Ella Fitzgerald Performing Arts Center (erected in 1973). The proposed dates for their conference are May 26-30, 2009.

Following the presentation, Campos expressed concern about using two large spaces for exhibits, because of the noise. The proposed exhibits space is the college's gymnasium. Because the gymnasium is on the opposite side of the campus from the Fine Arts Building (a 10-minute walk), shuttle service would be provided to various performance sites.

The nearest major airport is BWI, which is 2 ½ hours from the campus. Commuter flights are available from Philadelphia to Wicomico Regional Airport, which is a 20-minute drive from the campus. Shuttles to the airport will be made available in the days leading up to and after the conference.

It was stated that college ensembles would be available to perform, and there are two regional orchestras in the vicinity. Eastern Shore has 4 full-time instrumental faculty on site.

Concerned was expressed regarding the college's proximity to a major airport. Is the hotel / restaurant situation similar to Rowan University, which proved to be inconvenient for those in attendance? Are the dates too early? Can a school of this size in this location provide adequate accompanying ensembles? It was decided by the Board to not consider Eastern Shore College as a site for a future conference.

ACTION: Piper will contact Lampkin about board's decision on Eastern Shore College.

William Stowman, Messiah College, conference bid

Stowman and Rebecca Wilt presented a proposal to host the 2009 conference in Harrisburg, PA. The dates for this conference would be May 26-30. Stowman spoke of the impact that ITG has had for him personally, and of his desire to "give back" to the Guild. 2009 is his college's centennial year, and the conference would be the culminating event of a year-long celebration.

He plans to host the conference at the Hilton Hotel in downtown Harrisburg. This is a 15-minute drive from the Harrisburg International Airport (and 90 minutes from BWI). Other modes of transportation

(including Amtrak) are available. The Hilton has locked in the price for hotel accommodations at \$119 per night. Students can opt to stay on the Messiah College campus; shuttles will be run several times each day. Other hotels are available within walking distance. Ample exhibit space is available for both playing and non-playing exhibits is available.

Stowman was asked if he has consulted a professional conference organizer. To date he has not. It was recommended that he consider doing so, and it was suggested that he consult Philip Biggs for more information.

Discussion followed. This would be an important "experiment:" how will our conference work in a hotel.

MOTION 8: That ITG accepts the bid of Messiah College to host the 2009 ITG Conference.

Moved: Dunnick

Seconded: Siebert

CARRIED: unanimously.

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2011 University of Reno possibility

Dwayne Hollenbach has expressed interest in hosting the 2011 ITG Conference at the University of Reno.

ACTION: Piper will contact Hollenbach re University of Reno conference possibility

31. Discussion of the Conference Host Contract

At the Winter Officer's Meeting the idea of requiring a Youth Competition for all future conferences was discussed. Jones proposed that ITG assume responsibility for awards for the Youth Division, and include a small cash award and free memberships. At the 2006 Conference there were two divisions – to 14 years of age and 14 to 18. It was decided that ITG would assume responsibility for the funding of awards for the Youth Division Competitions. First place winners in each category will receive \$100; second place winners will receive \$50. Additional rules and details will be determined from the 2006 Conference, with other details to be decided upon by Siebert.

Conference host handbook

Eric Berlin proposed the creation of a Conference Host's handbook, as much of what he has experienced is not covered in current information. He stated that after hosting a conference there is a great amount of experience and knowledge that seem to go to waste as the next person starts from scratch. Berlin offered his help in creating such

a document. In addition, he thought a "Conference Advisory Board" could be helpful, with former conference hosts able to sit down with a new host and help set them in the right direction on every task that needs to be accomplished. He hoped that as Jens Lindemann and Brian Evans take over in the coming years, that former hosts set the groundwork to make their jobs easier. He suggested coming up with a timeline. Berlin asked previous conference hosts to add to his list of things that should be addressed in a Host's Handbook.

COMPETITIONS

32. 2007 Conference Competitions Report - Alan Siebert

Alan Siebert reported that all five competitions went very smoothly this year, thanks to the hard work of new and continuing chairpersons. They include: **Scholarship**: Wade Weast, University of South Florida; **Jazz**: Scott Belck, University of Minnesota-Duluth; **Orchestra Excerpts**: Steve Leisring, University of Kansas; **Solo**: Grant Peters, Missouri State University; and **Youth**: John Irish, Angelo State University. Participation in the competitions varied this year, with some strong numbers in certain categories, less in others.

The solo category had 24 entries this year, down from 31 in 2006. Preliminary judges were: Rick Bogard - University of Texas at Arlington, Thomas Booth - Southern Methodist University/Dallas Symphony and Gary Wurtz - Stephen F. Austin State University. The number of finalists chosen this year was 3, with 2 alternates.

The Jazz Competition's applicant pool was up to 14 this year, (10 in 2006, 12 in '05, and 20 in '04). Preliminary Judges were: Steve Roach, Director of Jazz Studies California State University Sacramento, Joey Tartell, Assistant Professor of Trumpet at Indiana University and Vance Thompson, Jazz Trumpet Instructor at University of Tennessee and Founder/Director, Knoxville Jazz Orchestra. The committee chose 3 finalists and 2 alternates.

This year there were 21 applicants in the Orchestra Excerpts Competition, a good number (25 in 2006, 26 in 2005, and 19 in 2004). Prelims were judged by the Kansas City Symphony Trumpet Section: Gary Schutza, Principal, Philip Clark, Associate Principal and Brian Rood. For 2007, the committee chose 3 finalists and 3 alternates. At the time of this report, finals judges are not set. However, Manny Laureano will be one of the judges.

The scholarship competition entries were up slightly to 40 this year from 2006 (37 in 2006, 46 in 2005, 72 in 2004). Corporate scholarships rebounded from 2005, up to a respectable 15 (2006-15, 2005-12/Bangkok, 2004-20). Judges for the competition were: Jay

Coble (University of South Florida), Christopher Moore (Florida State University) and Alex Jokipii (Buffalo Philharmonic).

Including endowed scholarships, only 11 scholarships were awarded in 2007. We had only 6 scholarships awarded by exhibitors this year.

Concerns from Wade Weast, chair, included: 1) More scholarships to offer; 2) More applicants, especially in categories other than 18-22 years old; 3) 6 out of 40 or 15% of the applicant pool were disqualified because they either (1) played the wrong repertoire for their category, (2) used no accompaniment, or (3) played only half of the repertoire indicated (no solo or no etude). This seems to be an isolated event – usually the number is 1-3 applicants; and (4) the conference registration process is sometimes challenging for scholarship winners – *how to do you "register" without paying registration fee via the web setup?* There was also no fax number printed on the registration website.

The 5-year old Youth Competition drew a respectable number of competitors - 19, down slightly from 2006 (22-2006, 5 in 2005, 23 in 2004, and 21 in 2003). Judges for the competition (held at the conference) are in the process of being selected. New for 2007 is the fact that ITG is now supplying the prize money for this competition. Breakdown by category is 14 in the Senior Division and 5 in the Junior Division. The only concern John Irish voiced was increased funding from ITG! Currently, the prize money is: 1st prize - \$100.00 and 2nd prize - \$50.00.

Siebert brought up other issues for discussion, including the fact that there was a dramatic decrease in scholarship support from exhibitors this year (13 in 2006, only 6 in 2007). I asked Rich Illman, Conference Exhibits Coordinator, to address this. Illman stated: *"The change that directly impacted the scholarships was the change from receiving a \$100 deduction for each scholarship given to receiving a \$50 deduction. This change was also affected by the increase in the cost of tables from \$350 for the first and \$100 for each additional to \$450 for the first and \$125 for each additional. One exhibitor called me and said specifically that they were not going to be able to donate any scholarships this year because of those two changes. It simply was more than they felt they could afford. Although it would be hard to prove, I think that's one of the main reasons we went from having thirteen exhibitor-donated scholarships last year to only having six this year."*

Siebert said that perhaps we are pricing ourselves out of scholarships, with the recent increases and reduced tax deduction. This bears further discussion. Siebert and Illman will try to introduce scholarship recipients to their sponsors at the conference. This was suggested last

year by some of the vendors. He also asked all Board members to thank the competition chairs and judges. They do a great job each and every year.

There was some confusion as to why exhibitors were receiving less income tax deduction for their scholarship contribution. Jones stated that this had to do with the amount that was being charged per table and the amount that was being credited for scholarship donations. Because of the reduced deduction in credit, considerably fewer scholarships were received. Jones recommended establishing a standardized rental fee for tables and also for tax deductions. Dunnick suggested dividing the scholarship donations and the fee for renting tables for exhibits. Burress stated that it would be easier for these two to be divided in the case of an audit. Much discussion followed. Pfund reminded the Board that the situation will be different in Banff. He recommended dividing the scholarship donations and the cost of renting the tables, so that vendors can supply scholarships even if they choose to not attend a conference. Someone will be needed to speak with vendors about scholarships. Grieg once again spoke of a conference coordinator standardizing this aspect. Campos felt ITG needs to woo the vendors and make them feel important to the conference. Pfund said that one person needs to make contact with the vendors; otherwise, they may feel like they are being contacted by too many people.

ACTION: Piper will approach someone to serve as Scholarship coordinator.

PROPOSED MOTION Pfund moved that ITG no longer give discounts for providing conference scholarships, and would separate the fee for conference scholarships from the fee for renting tables for exhibits, and that Rich Illman serve as the contact person for both; Jones second; **MOTION TABLED.**

ACTION: Piper and Pfund will speak with Rich Illman to get his views on scholarship and exhibitor fees.

MOTION 9.: That ITG fully fund the 2007 Competition Awards
Moved: Greig
Seconded: Pfund
CARRIED: unanimously. [RETURN TO MOTIONS LIST](#)

33. Caruso Competition report - Ed Reid

Ed Reid reported on the 2007 Carmine Caruso International Jazz Trumpet Solo Competition. He has set up a checking and savings account at a local Tucson bank with the 2007 Caruso Competition listed at the top of the account. Treasurer Jones wired \$15,000 into

the account so that Reid could begin paying advertising bills. All of the advertising has gone out. This includes ads that have run in the *ITG Journal* (March and June), the March issue of *Downbeat Magazine* and the March issue of The International Association for Jazz Education (IAJE) *Journal*. Downbeat's full-page ad was \$1,540 and IAJE's \$920. The ad in the *ITG Journal* is a two-page spread that includes the guidelines (rules).

9,000 posters were printed in Tucson and shipped to Massachusetts. Originally Jones and Reid tried to figure out a way to mail the posters from Tucson using the ITG indicia. They eventually had to have the posters shipped to Jones via UPS (three-day mail to make a deadline in MA) for mailing from the company he uses for distributing the *ITG Journal*. The cost of printing and sending the posters to Massachusetts was \$5,100. Approximately 2,500 posters left Massachusetts for the mailboxes of those listed with the College Music Society (CMS) as "trumpet instructor" and "jazz instructor." The CMS e-mail list cost \$520. The rest of the posters (more than 6,000) went to the ITG membership. According to Jones, the posters were mailed on April 2. Reid received his on April 23. A total of 8,750 posters were mailed. Reid has saved about 250 posters in case there are requests. He plans to display a few at the Conference.

He also received from Eric Berlin the Excel document with the 5,246 e-mail addresses of ITG members. Reid sent a note inviting each ITG member to look at the web site <http://web.cfa.arizona.edu/caruso/> that was designed for the Guild and the Caruso Competition by "Studio A," a professional training institute within the University of Arizona's School of Art. In my note, I asked that recipients send the link of the web site to anyone they thought would be interested in competing. Reid estimated that 25% of the e-mail addresses on the Excel sheet are wrong, either due to typographical errors or expired accounts. It took many hours to get these messages out.

Part of the web site contains a "sheet music" section with Jeff Haskell's original work, "Byuoba," available as a pdf download. This is the required piece that contestants must record for their application and audition. Jeff has included the trumpet part and piano leadsheet. This work was written exclusively for the competition. Thanks to Michael Anderson, the site is linked with the ITG web site.

Byron Stripling and Pat Harbison are committed to judge and perform in November. Knowing Vince DiMartino will be in Tucson as a possible judge, Reid has persistently been working on getting Clark Terry as the third judge. Gary Gazaway is an ITG member in Arkansas who knows Mr. Terry. He met with Mr. Terry in early April and asked him (on behalf of ITG) to serve as a judge. Gary said Mr. Terry verbally agreed. Gary requested that Reid send Mr. Terry a letter (which he did) as an official request. As of this writing, Reid has not heard back,

but he feels confident that Mr. Terry will serve if he can. Reid believes this would be a wonderful opportunity for both the Caruso Competition and ITG to have Mr. Terry associated with this event.

The next major event is receiving the CDs and applications from contestants, which carries a June 30 deadline. Reid thanked the Guild for the opportunity to host this event. Piper spoke highly of Reid's organization and anticipates a fine competition.

Future Carmine Caruso Competitions

James Ackley is interested in hosting the 2009 Carmine Caruso Competition. He recently changed jobs and would now be hosting the Competition at the University of South Carolina. He has spoken with his new Chair and has the support of the administration. The USC jazz faculty has also been consulted and is on board with this event. November 8-9, 2009 are the proposed dates, but these may conflict with the football team's schedule. Ackley will pursue this, but assured the Board that there would be no problem with reserving facilities.

Frink expressed concern over Ackley, as a new faculty member, getting the type of support needed from his administration. Eisensmith stated that as a new faculty member Ackley would probably receive strong support from his administration. Dunnick noted that Ackley seemed organized and interested in hosting this event.

Harbison expressed interest in hosting the competition in 2011 at Indiana University. The recital hall is undergoing renovation and would not be available in 2009.

MOTION 10: That, pending conflicts, the University of South Carolina be accepted as the site for the 2009 Carmine Caruso Competition

Moved: Dunnick

Seconded: Tunnell

CARIED unanimously.

[RETURN TO MOTIONS LIST](#)

34. 2008 Ellsworth Smith Competition Report – Jim Olcott/Everson

Terry Everson reported that little of great import has happened since his last report, so he thought it unnecessary to make revisions to the formal document he presented to the last two ITG Board meetings. The details that have come more into focus in the past six months include: The Dean of Students at BU has given Everson assurance that he can have the Tsai Performance Center for the dates he wants, which correspond with the 2008 BU Parents' Weekend. Therefore, the Live Rounds schedule in the competition timeline spelled out in his previous reports can be deemed accurate (October 10-13, 2008), as can the rest of the timeline. The next milestone to be reached is the

online announcement of the competition, which will occur sometime later in the summer.

Toward reaching that milestone, in the very near future Everson will be corresponding closely with the judging panel - Stephen Burns (chair), Jens Lindemann, & Gabriele Cassone - to finalize the competition list and rules. Everson welcomes any repertoire or rules suggestions that the ITG Board members may wish to put forward, but would need to receive same as soon as possible to give proper consideration in advance of the competition announcement.

Jim Olcott and Everson have had discussions about the possibility of providing space for exhibitors during the competition, but Everson believes that such would not work well, because there is no good space near the main venue in which exhibits could be displayed, and there is typically not enough of an audience of the type these exhibitors would wish to reach in order for it to be worth their while. Olcott and Everson will continue to explore ways in which the sponsors who so generously support the competition can be recognized appropriately, both in published literature and on site during the event.

Olcott reported that external funding received so far includes: \$29,000 from the Columbus Foundation, \$15,000 from Schilke Musical Instruments, and \$3,000 from Jupiter Musical Instruments. He is in conversation with several companies at the moment and hopes to secure additional support during the Conference.

35. Marc Reese proposal

Before the Winter Officers Meeting Marc Reese, a member of Empire Brass and trumpet professor at Lynn University, submitted a proposal to the Executive Committee regarding hosting an annual Brass Chamber Music Performance Competition as part of its conference. Competition mission: To supply a much needed annual opportunity for brass chamber ensembles to compete, thus continually raising the level of brass chamber ensembles and repertoire, as well as increasing exposure, awareness and value of ITG and the Chamber Connection to non-trumpet playing musicians. Alan Siebert replied via email: The ITG conference is already very busy, with a competition already scheduled every day of the conference (Orchestra, Solo, Jazz, and Youth).

Eisensmith mentioned several concerns with similar competitions at NTC: a chamber music competition was held for a few years, but a lack of applicants caused this competition to be cancelled. In addition, there are problems with an "open" trumpet ensemble competition – should there be a standard number of players in each group; should a conductor be allowed, or should this be for groups without conductors only; should the competition be limited to undergraduates, or can

graduate ensembles compete also? There are also opportunities for groups to perform at the annual Fischhof Chamber Music Competition. Should ITG first concentrate on establishing the Youth Competition? More discussion followed.

Piper, who has been in contact with officers from the other brass organizations, proposed a rotating competition among the trumpet, trombone, tuba, and horn societies.

ACTION: Piper will pursue the possibility of a rotating competition [BRASS CHAMBER MUSIC] among the various brass societies. Piper will contact Reese with an update on this topic.

COMMITTEE REPORTS

36. Archive Report - Stephen Jones

The International Trumpet Guild Archive was established at Western Michigan University in Kalamazoo, Michigan in 1982 by Charles Gorham, then President of the ITG, and the ITG Board of Directors. Stephen Jones, Prof. of Trumpet at Western Michigan University, has been and continues to serve as the Chair of the ITG Archive.

The stated purpose of the ITG Archive is to preserve and house materials relevant to the founding, growth, and activities of the Guild and the trumpet world, including documents, photographs, publications, recordings, manuscripts, and memorabilia. Access to the ITG Archive is not limited to ITG members; however it may be achieved only by on-site inspection through the Western Michigan University School of Music Librarian, Greg Fitzgerald. Archive holdings are not circulated. Written requests and inquiries may be made to either Mr. Fitzgerald or to Dr. Stephen Jones, School of Music Western Michigan University, Kalamazoo, MI 49008, U.S.A. Any ITG member who is interested in visiting the ITG Archive is encouraged to contact either of these persons.

ACTION: Anderson asked if there are any materials that might be available for digitizing and made available to the membership. Piper will speak with Steve Jones regarding this possibility.

37. Student Liaison Committee-Anderson/Johanson

Anderson reported that the student advisory committee hasn't been very active this year. The most common recommendation from the committee members was for ITG to provide more regional conferences so that students who can't attend the annual conference can still attend events. Currently, the committee has about 20 members. If ITG wishes to continue with this advisory committee Anderson recommends we eliminate those who are no longer students and make a push to get more current students involved. Given the transient

nature of students, keeping this committee fresh and active will require a great effort. He's a bit disappointed that there were not more meaningful ideas that came from this group. Unless ITG can find someone to take this on and push the committee to be more active he recommends we end it.

Eisensmith suggested a comments booth be a part of the display in the exhibits area. Students are interested in regional conferences; beyond that they seem to be satisfied with the Guild. Siebert asked if a blog format would be better for students. Evans encouraged ITG to consider the development of regional events. He also stated that ITG not forget that our student membership is our most transient, and that we must continue to work to retain their interest. Harbison suggested contacting the Affiliate Chapters to get their feedback. Campus asked if there is a "feedback" opportunity on the website. Anderson stated that there is not, but one could easily be created. A thread could also be generated through TrumpetHerald or TPIN.

Johansen has had no activity with the student committee since last fall. He supposes it means a general level of satisfaction with how things are going in ITG, or a general sense of apathy.

MOTION 11: That the Student Liaison Committee be disbanded

Moved: Pfund

Seconded: Siebert

CARRIED: unanimously.

[RETURN TO MOTIONS LIST](#)

38. Industry Committee - Pfund

Rich Illman reported that the Industry Committee has not physically met since last summer's ITG Conference. Since then Illman has had a long discussion with Blackburn Trumpets regarding the change in policy for this year's exhibitor deduction for scholarship donations. (It was changed from a deduction of \$100 per scholarship donation to \$50.) Blackburn was afraid that small companies such as themselves might not be able to donate a scholarship this year due to the reduction in that amount coupled with the increase in the cost of renting tables. (That went from \$350 for the first table and \$100 for each additional to \$450 for the first and \$125 for the additional ones.) While it's not possible to pinpoint that as the cause, industry-donated scholarships dropped from 13 last year to six this year. As a result, Illman will discuss this with the Industry Committee as to their recommendations at our upcoming meeting at the 2007 ITG Conference. His own opinion in the matter would be to return the scholarship donation deduction to its original amount and discuss lowering the rental fee for tables at next year's conference. He realizes that the rental fee needs to reflect the actual rental cost of the tables, but he feels that it becomes a hardship for some of the smaller companies when the rates are increased.

39. Amateur Players committee - Dunnick

The "non-professional members" committee is made of the following: Kim Dunnick, chair, Dan Hallock and Don Roeder. At his request, we have invited Gordon Mathie into our discussions, as Gordon has considerable experience and great interest in this area. Unfortunately, Gordon has been heavily occupied with the health care of his wife this past year and was not an active participant. They have not met as a group since the meeting at the 2006 conference at Rowan. However, they did forward their recommendations for including non-pros in regular conference slots. Eric Berlin was very receptive to their suggestions, including a non-pro slot on the schedule. He also attempted to have a master class session with Gordon Mathie for the non-pros, but due to Gordon's wife's health, Gordon had to cancel. Dunnick does not know if a replacement was found or if the concept will be left vacant this year. He hopes that in the future, some of the committee's suggestions will become standard fare for all conferences. The committee has a meeting scheduled for 5:00 p.m. May 29 at this year's conference and will have more to report after that meeting.

40. Jazz Committee

No report submitted.

41. Commissions Committee – Ed Carroll

The Commissions Committee is made up of Ed Carroll, Chair, and Kevin Eisensmith and John Miller. Carroll presented two projects to the Board: one to be completed in time for the 2008 conference and one for 2010. 1) Duos for trumpet and another instrument, consisting of five short (2-4 minute) compositions by Maria Schneider, Bob Brookmeyer, Jim McNeely, and 2 others (Kenny Werner, Bob Mintzer, and Rufus Reid are on the list of candidates and are also friends). ITG should budget \$10,000 for this project and they will be completed in some form or another for Jens Lindemann to use at Banff. Perhaps the ITG will want to offer them together as a PDF download to the membership. Otherwise, Carroll has other publishing options in mind (Editions BIM and others), if this is agreeable to the composers. 2) A multi-movement work for trumpet and percussion by Paul Moravec, winner of the 2004 Pulitzer Prize in Music. Paul has agreed and is very enthusiastic but has major works scheduled (an opera for Santa Fe and a large work based on the Brandenburg Concerti for the Orpheus Chamber Orchestra) to complete before he starts. He has agreed to a spring 2010 deadline and \$10,000 should cover it as well.

Dunnick stated that each project could be completed with a budget of \$10,000. This should include the receipt of a print-ready document.

MOTION 12 That both projects be approved, and that each be funded for \$10,000, includes all costs associated with each project.

Moved: Tunnell

Seconded: Campos

CARRIED unanimously.

[RETURN TO MOTIONS LIST](#)

ACTION: Eisensmith will contact Carroll with this information [about 2008 and 2010 commissions].

NEW BUSINESS

42. Membership on committees.

Some current committee members are not actually members of ITG. Should the Guild require this?

ACTION: Piper will speak with concerned committee members regarding their need to have ITG membership.

43. Smart Music committee

Last June there were some recommendations from the Smartmusic Committee members the people at MakeMusic for future accompaniments. Anderson has not submitted a formal report to MakeMusic yet but plans to do so soon. He has spoken to them many times over the last year but they have been consumed with releasing their new version of Smartmusic and haven't put any resources into updating accompaniments of solo literature. The new version of Smartmusic focuses more on ensemble music and school educational materials. A list of ideas from the Smartmusic Committee includes: 1) adding ITG Commissioned music on the list - Suderburg Ceremonies (Chamber Music VII) and Sonata (Chamber Music VIII), Dello Joio Sonata, possibly even the Go Blow Your Horn compilation; 2) adding the solos from the Phil Smith Contest Solos CD released by ITG; and 3) adding the most frequently-played solos from our past Recent Programs books. Eisensmith provided Anderson with a copy of the 10-year summary (1991-2001) that had been compiled for the 2001 *Trumpet and Brass Programs* supplement. Jones stated that SmartMusic information is available on the ITG website. Each ITG member can pay \$25 and receive a new code for their new subscription. He also noted that SmartMusic has received over 400 subscriptions in the past few months.

44. Job evaluations for Web Site Director, Treasurer, and Editor

Bill Pfund reported that several months ago this committee began to discuss the evaluation process for the positions of Treasurer/Membership, Editor, and Web Site Director. The written email responses to the initial issues indicated a need to discuss the related issues face to face. The upcoming change in the Treasurer position also dictated that it would be wise to delay the work of this

committee. The committee will meet during this week. The committee is made up of Frank Campos, Kevin Eisensmith, Brian Evans, and William Pfund.

45. Upcoming election - Pfund

The 2007 election results are: Vice President/President Elect - Kevin Eisensmith; Secretary - Brian Evans; Board of Directors - David Baldwin, Stephen Chenette, Anne Hardin, Cathy Leach, James Olcott, Judith Saxton, and Neville Young. 362 paper ballots were received; 334 verified online ballots were received; 10 unverified online ballots were also received, for a total of 706 ballots. The results including all the individual votes and all appropriate statistics are on file. This system worked very well and Pfund suggests a similar system for the next election.

Pfund thanked Elias Arredondo, who set up and coordinated all the voting results for both the online and paper ballots. Pfund verified each membership and then typed all the paper ballot data, daily, into a form Arredondo supplied on line, and he transferred the information to the data base and tallied all the results. Elias verified all the online votes. A complete record of every single ballot is on file as a result. Pfund can't imagine a more complete and accurate system! Elias indicated that he will be willing to do this in the next election if requested, and has already some ideas on how to streamline the system the next time around. Kudos also to Michael Anderson, who solicited the help of Elias over the TPIN website. Thanks also to David Jones, who provided Pfund with the membership data base that was used to verify every vote! Eisensmith suggested developing a scantron paper ballot.

ACTION: Eisensmith will pursue scantron paper ballot.

46. International travel and domestic travel

There has been concern over the past few years that, with the increased number of international Board members, additional funds should be released to help defray transportation costs. At the Winter Officers Meeting Jones submitted two possible scenarios for dispersal of payment for Board members' travel allotments. Pfund said that the international members bring a great deal to the Board. Many of them are working within economies that are less strong than that found in the U.S. ITG and the Executive Committee should give them as much support to come to conferences as is possible.

Jones recently submitted an updated proposal for the dispersal of travel allotments. While U.S. members receive a flat \$200 travel allotment, Jones recommended adding the \$200 for each of the five international Board members (\$1,000 total) to the pool of \$3,000 already designated for international travel. Jones then added the cost of each international Board member's plane ticket and equally

dispersed the \$4,000. As a result, each of the five international Board members will receive the equivalent of 73% of the cost of their plane ticket. Jones also considered a \$300 travel allowance for all domestic Board members, and again created a pool of travel monies for international Board members. As a result, 82% of each international Board member's travel will be reimbursed.

A great deal of discussion followed. Is there an equitable way to distribute travel funds? Dunnick felt that the international Board members should have their travel expenses covered entirely. Siebert noted that all members of ITEA pay conference registration, including the Board members.

MOTION 13. That ITG increase travel allowances to \$300 per Board member, and will pool these monies for international Board members, along with the \$3,000 already dedicated to international travel, to be distributed in an equal percentage to the international Board members.

Moved: Jones

Seconded: Campos

CARRIED unanimously.

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Dunnick presented a resolution congratulating Anatoly Selianin on his outstanding career as a trumpet performer, teacher, mentor, adjudicator, and historian, and congratulated him on the occasion of his 70th "anniversary" (birthday). Dunnick thanked Selianin for his continued good work on behalf of trumpeters in Russia and throughout the world.

Dunnick also recognized Valery Posvaliuk as a major figure in Ukrainian trumpet performance and teaching, as well as his authoring an important treatise on Ukrainian trumpet players, and congratulated him on his 60th anniversary. Both resolutions were met with enthusiastic applause from the Board.

The budget for 2007-2008 was presented by Treasurer Jones.

MOTION 14: That the 2007-2008 budget be approved

Moved: Dunnick

Seconded: Siebert

CARRIED: unanimously.

[RETURN TO MOTIONS LIST](#)

MOTION 15: That the meeting be adjourned

Moved: Young moved

Seconded: Evans

CARRIED unanimously.

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The meeting was adjourned at 4:30 p.m. on Tuesday afternoon.

Respectfully submitted,

Kevin Eisensmith
Secretary, International Trumpet Guild

MOTIONS AND ACTIONS SUMMARY

(Ctrl + Click headings to move back to relevant text)

MOTION
<u>MOTION 1.</u> That the minutes be approved. Moved: Steve Chenette Seconded: William Pfund CARRIED: Unanimously
Page 1
<u>MOTION 2.</u> "That following the 2007 conference <i>Journals</i> that have no further use be recycled. <i>Journals</i> older than 3 years will automatically be purged. Moved: Campos Seconded: Evans CARRIED: unanimously
<u>MOTION 3.</u> "That the ITG Treasurer supply the committee with bank statements and reports of the annual audit. In addition, they will receive annual copies of the IRS Tax Returns when they are submitted. Moved: Dunnick Seconded: Olcott CARRIED unanimously.
<u>MOTION 4:</u> "That the Board endorse President Piper's appointment of Dixie Burress as Interim Treasurer for a period of one year. Moved: Dunnick Seconded: Pfund CARRIED: unanimously. ³ RETURN TO MOTIONS LIST
<u>MOTION 5:</u> That \$2,600 be allocated for the purchase of a new

³ Ms Burress regretfully declined the position of treasurer until the issues with ITG finances are resolved. She was later offered and accepted the temporary employee position of accountant by the executive committee.

laptop
Moved: Dunnick
Seconded: Young
CARRIED: unanimously.

MOTION 6: That \$3,000 be allocated for the increased support of regional conferences at the rate of \$1,000 each for three conferences. Preference for one of these grants will be given to a non-U.S. Affiliate Chapter
Moved: Anderson
Seconded: Chenette
CARRIED: unanimously

MOTION 7: That we use the *Journal DVD* as the 2007-2008 CD project.
Moved: Olcott
Seconded: Dunnick
CARRIED: unanimously.

MOTION 8: That ITG accepts the bid of Messiah College to host the 2009 ITG Conference.
Moved: Dunnick
Seconded: Siebert
CARRIED: unanimously.

MOTION 9.: That ITG fully fund the 2007 Competition Awards
Moved: Greig
Seconded: Pfund
CARRIED: unanimously.

MOTION 10: That, pending conflicts, the University of South Carolina be accepted as the site for the 2009 Carmine Caruso Competition
Moved: Dunnick
Seconded: Tunnell
CARRIED unanimously.

MOTION 11: That the Student Liaison Committee be disbanded
Moved: Pfund
Seconded: Siebert
CARRIED: unanimously.

MOTION 12 That both projects be approved, and that each be funded for \$10,000, includes all costs associated with each project.
Moved: Tunnell
Seconded: Campos
CARRIED unanimously.

MOTION 13. That ITG increase travel allowances to \$300 per Board member, and will pool these monies for international Board members, along with the \$3,000 already dedicated to international travel, to be distributed in an equal percentage to the international Board members.

Moved: Jones

Seconded: Campos

CARRIED unanimously.

MOTION 14: That the 2007-2008 budget be approved

Moved: Dunnick

Seconded: Siebert

CARRIED: unanimously.

MOTION 15 That the meeting be adjourned

Moved: Young moved

Seconded: Evans

CARRIED unanimously.